



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	St Philomena College, Puttur
• Name of the Head of the institution	Dr Antony Prakash Monteiro
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08251230340
• Mobile no	9449990644
• Registered e-mail	principal@spcputtur.ac.in
• Alternate e-mail	info@spcputtur.ac.in
• Address	Philonagar, Drabe
• City/Town	Puttur
• State/UT	Karnataka
• Pin Code	574202
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	Mangalore University				
• Name of the IQAC Coordinator	Dr A. P. Radhakrishna				
• Phone No.	08251230340				
• Alternate phone No.	7338297670				
• Mobile	9449207670				
• IQAC e-mail address	apkrishna@gmail.com				
• Alternate Email address	iqac@spcputtur.ac.in				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://spcputtur.ac.in/quality-initiatives/aqar				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://spcputtur.ac.in/ugcalendar/ugcalendar2021-2022				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	Nil	2011	16/02/2004	27/03/2015
Cycle 2	A	3.19	2014	28/03/2010	27/03/2015
Cycle 3	A	3.19	2016	25/05/2016	24/05/2021
Cycle 4	A	3.16	2023	10/01/2023	09/01/2028
6. Date of Establishment of IQAC			01/08/2004		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	05	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Swachatha Initiative: The cleanliness and greenness of the campus have been given top emphasis by management.		
Sadbhavana Initiative: The Institution is a melting pot of cultures. As a result, IQAC has taken steps to instill Sadbhavana in students from all walks of life, regardless of religion, caste, or culture		
Development of Research Culture & Skills: The research has been accorded a lot of weight by the management. The College maintains a Research Center which facilitates a large number of teachers involved in research.		
Add-on/Certificate courses: To add value to the curriculum and broaden students' skill set a good number of add-on/certificate programs are offered. The institution ensures that each student gains life skills and knowledge outside the curriculum through them. .Add-on/Certificate courses: To add value to the curriculum and broaden students' skill set a good number of add-on/certificate programs are offered. The institution ensures that each student gains life skills and knowledge outside the curriculum through them.		
Student-centric teaching-learning: The institution made a conscious effort to institutionalize the student-centric teaching approach. Experimental learning, participative learning, and problem solving methodologies are used for enhancing learning experience		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards		

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Systematic Student Induction Program	Condcuted a SIX days 34 sessions Induction Program
Celebration/Commemoration of National and International Days of Importance	All National and International days of importance were celebrated with pomp and circumstance
Faculty Development Programmes	Conducted three FDPs
Staff Development Programmes	Conducted two SDPs
Offer Skill Enhancement/Capacity Builing activities	Offered number of Capacity Building and Skill Enhancement programmes
Offer a range of certificate programmes	Offered 21 Certificate courses
Analysis of outcomes and mapping of POs, PSO, and COs	Course and program specific outcomes were created after mapping POs and COs.
Systematic CIE activities	Conducted CIE activities in systematic manner
Obtaining faculty member and staff appraisals	Appraisals were collected, analysed and an appraisal report was shared with those concerned.
Obtaining stakeholder feedback	Stakeholder feedback was collected, analysed, and shared with the relevant parties.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	22/07/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/12/2022

15. Multidisciplinary / interdisciplinary

The institution is prepared to offer undergraduate programs in accordance with NEP-2020 regulations. To study and implement NEP-2020 for the first year of admissions for the academic year 2021-2022, an internal Task Force has been established. By inviting experts, the Institution has conducted a number of workshops and webinars to raise staff and student understanding of the NEP-2020. For the purpose of orienting students and parents, the Highlights of NEP-2020 are displayed on the college notice boards and posted on the Institutional website. The Institution has arranged for all the required infrastructure, including e-resources, for multifaceted, intra-, and inter-disciplinary teaching and learning. While engaging in academic activities, the mission of NEP-2020 calls for an interdisciplinary and multidisciplinary approach. In every semester, students have the option to choose from a variety of Open Electives to enhance transdisciplinary studies. The open elective courses are offered to all students across all streams, and they must choose one as is required by the NEP pedagogy. No student should choose an elective that is related to his/her stream. Each department provides its own Open Elective course. Students have embraced the multidisciplinary approach of NEP-2020 effectively.

16. Academic bank of credits (ABC):

Undergraduate and Postgraduate students can select courses from multiple Colleges and Universities at the same time in accordance with UGC guidelines for the establishment of the Academic Bank of Credits, with the opportunity of forming clusters that will be put into place eventually. The Institution is adhering to the model structure of the UG program provided by the affiliating University as per the instructions from the Government of Karnataka. At the conclusion of 2/4/6 semesters (1/2/3 academic years, respectively), there will be multiple exit options from the program, and a Certificate, Diploma, or General Degree will be awarded. In order to finish the degree with the current curriculum, the applicant who chose the exit option must reapply to the program at the start of any academic year. All candidates who successfully complete an undergraduate program in 8 semesters (4 academic years) will be given an Honours Degree.

17. Skill development:

The faculty members use a range of instructional approaches, feedback, and assessments as part of their pedagogical approach to improving the content they are teaching. Skill development courses that are focused on needs are offered. The NEP program promotes vertical growth in core courses and horizontal mobility through skill, generic, and open elective courses. The advantage of NEP-2020 is that it gives CIE more vitality. The CIE specifies various elements, all of which are beneficial to the intellectual development of the students. Through hands-on training, fieldwork, study visits, certificate programs, workshops, surveys, etc., skills are developed and competencies are built throughout the study period at different levels. By planning the activities in collaboration with the Institutes/GOs/NGOs with which linkages are created, the institution ensures experiential learning. The program structure includes courses in yoga, health and wellness, digital fluency, artificial intelligence, and other topics that aid in the development of the necessary skill sets in the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Languages are offered as ability-enhancement compulsory courses for the first four semesters, helping students improve their oral and written communication skills. Kannada as a regional language, Hindi as a national language, English as an international language, and Sanskrit as a classical language are available in the Institution for selection. Students need to opt for any two languages for the first four semesters of their study. Although most of the curriculum is delivered in English, teachers sometimes also teach in Kannada to help students grasp the content. Numerous competitions in Kannada, English, and Hindi, including debate, extempore, and elocution, are often h

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education is the cornerstone of NEP-2020. It will encourage students to study effectively and enhance their employment prospects. The objectives and outcomes for each program and course delivered within the NEP-2020 structure are clearly defined. The institution has developed a procedure to determine if the objectives of a course or program were attained after it was delivered. As a result, a detailed policy has been developed, and it is now accessible to the faculty for implementation. Departments map the course contents to the course objectives and outcomes when the new semester's curriculum is made available, then assess them using the established criteria to see how they relate to one another. The attainments are measured using a variety of processes, including

direct and indirect ones.

20.Distance education/online education:

The Institution has the necessary resources and arrangements for online teaching-learning, including free Wi-Fi Internet around the campus and Google Workspace accounts. All faculty and students are presently well-equipped and aware of the Online Teaching, Learning, and Evaluation technology as it was successfully deployed with the COVID-19 pandemic outbreak in 2019-2020 and continued during 2020-21. Students can access e-content on various courses and topics through the institution's digital library, which is accessible on the institutional website. Faculty members regularly keep them updated by uploading newer content and updating the ones that already exist. The majority of add-on/certificate programs are made available online. The Institution offers instructions in the blended mode in accordance with NEP requirements.

Extended Profile

1.Programme

1.1	395
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1636
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	567
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	549
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	83
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	86
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	45
Total number of Classrooms and Seminar halls	
4.2	143.22
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	203
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Academic Calendar (AC) of the Institution, which is modeled

after the AC of the affiliating University, specifies semester start/end dates, EC/CC activity timelines, internal assessment and semester examinations, public holidays, national/state festivals, FDPs, major institutional events, vacations, and so on. Based on AC, IQAC develops an Action Plan (AP) that details every minute activity on campus, both academic and co/extra-curricular. Each subject department and functional units prepare its APs relying on this. All the subject departments and functional units of the Institution strictly adhere to the timeline specified in the AC and APs thus prepared.

Based on requests from subject departments well before the start of the academic year, the AC determines the discipline-specific, inter-disciplinary open electives, and foundation courses offered to students, as well as the workload and faculty requirements. The IQAC convenes meetings on curriculum planning and delivery at the beginning of each semester and prepares a blueprint for its effective implementation. HoDs convene meetings to distribute courses and teaching workloads to teachers based on teachers' course preferences, experience, and specialization. He/she also verifies and approves individual teachers' teaching plans and teaching methods and strategies planned to supplement the curriculum transaction.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://spcputtur.ac.in/assets/iqac/AAP-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution employs its own CIE policy, in conjunction with university guidelines. The Examination Committee of the Institution oversees the entire process of CIE. It organizes two IA exams per semester and oversees other CIE activities, such as class tests/subject quizzes/assignments/open-book exams/mini-projects. The Examination Manual, which has been prepared for the purpose, comes in handy during the examination process. The Committee also ensures the smooth management of end-of-semester university examinations at the institutional level.

Students learning rates are determined through the administration of

classroom activities and assessment examinations. Remedial courses are offered to slow and advanced learners to enable them to improve their skill sets. The IQAC/HoDs/ Conveners of function units ensure that all planned curricular/co-curricular/extra-curricular, and CIE activities are completed on schedule. IQAC evaluates curriculum delivery effectiveness by holding monthly review meetings and soliciting feedback from stakeholders. Teacher's Work Diaries and records on CIE/CC/EC activities/assignments/class seminars/project work/attendance/question banks/study materials/digital learning contents, among others, assist in the tangible documentation of curriculum delivery

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://spcputtur.ac.in/academic-calendar

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

694

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution delivers the curriculum prescribed by the University which is classified into four groups at the UG level -Core courses (Group-I), Electives (Group-II), Foundation courses (Group-III), and Extra and Co-curricular Activities (Group- V).

Group-II Elective Courses involve courses on supporting the

discipline of study, providing an expanded scope, enabling exposure to some other discipline/domain, and nurturing students' proficiency/skill. Group-III Foundation Courses include Indian Constitution, Human Rights, Gender Equity, and Environmental Studies. During the first four semesters, each student must participate in one of the University mandated co-curricular (Group-IV) activities, such as NSS, NCC, Rovers & Rangers, Youth Red Cross, Sports & Games, Performing Arts, Fine Arts, and so on. All these courses integrated into the curriculum dissect primarily the issues related to Gender, Human Rights, Environment, Climate Change, Professional Ethics, Human Values, and Sustainability.

The curriculum of a few core courses also comprises topics relevant to cross-cutting issues such as human values, principles & ethics, gender equity & equality in society, sustainable development, sustainable environment, water harvesting, human resource management, motivation & leadership, corporate governance & social audit, environmental analysis, gender dynamics, the status of women in Indian society, feminist theories, gender issues in modern India, environmental economics, environmental biology & wildlife biology, population ecology, community, ecology, ecosystem, environmental pollution, ecological factors & ecological adaptations, energy studies and radiation sources & hazards, human resource development, personality development, and business ethics and CSR.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

255

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://spcputtur.ac.in/assets/feedbackreport/curriculum/UGFeedbackReport21-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://spcputtur.ac.in/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

578

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

362

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation in the Institution is diverse, not only in terms of regional, socio-economic, and linguistic characteristics but also in terms of comprehension level and pace. As it would be

inappropriate to classify a class into groups based on students' comprehension levels. Performances on the qualifying examination, Entry Level Competency Test/Bridge Course/Class Test/ Internal Assessment Examination/End-Semester University Examination, competence in academic, co-curricular activities, and extracurricular activities and classroom observation, interaction, and mentor input are used to assess students' learning levels. Identifying students' varied learning levels in a timely and efficient manner helps in the formulation of diverse curricular transaction techniques and provides scaffolding for meaningful teaching-learning experiences. The institution makes every effort to identify and meet the needs of both advanced learners or high performers who are quite visible, as well as slow learners who require extra assistance outside of the classroom.

The institution takes special care and devises methods for the productive engagement and academic enrichment of advanced learners. Teachers and mentors provide extra attention, mentorship, and personal counseling to slow learners to motivate and empower them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1385	83

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution supports the transformation of knowledge transfer to student-centered, ICT-enabled teaching and learning. Apart from active teacher assistance, students are encouraged to learn independently through self-study and peer interaction, and they are provided with opportunities to learn by doing and participating in

activities. This effort resulted in increased retention of knowledge and a positive attitude towards the course. **Experiential Learning:** Students' engagement in the learning process, in which they learn by doing and reflecting on their experiences, is ensured through: laboratory sessions involving hands-on experiments. field trips/educational excursions/ visits to historical sites, research labs, industry, and institutions, academic/minor projects. Internships/industry-academia partnerships/research fellowships. organising inter-collegiate/intra-collegiate fests. certificate programs offered in collaboration with GOs/NGOs. interaction with domain experts during workshops/conferences/seminars/training/invited lecture sessions. community camps and a variety of extension/outreach programs. participation in community camps, training programs, activities of service organisations, and other functional units. **Participative Learning:** The Institution believes that when the students are allowed to participate, all will learn better. In this direction, the Institution integrates participatory learning activities structured for student achievement and empowerment. They are: classroom activities such as group discussions, case studies, role-plays, debates, quizzes, seminars, presentations, assignments, poster makings, brainstorming, etc. model exhibitions on science, IoT, artifacts, and mathematics. students' participation as organisers

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Adoption of ICT: The institution fosters the use of technology in the teaching-learning process by providing ICT-enabled tools and infrastructure to help transmit knowledge more effectively. ICT adoption is ensured through: computer systems in all units, smart TVs/LCD projectors in lecture halls, digital equipment in seminar/conference halls, computer laboratories/centers/language lab, and high-speed Internet. Google Workspace Education Fundamentals account under the Institutional domain to all faculty, and departments to manage and post course-related information/learning materials/quizzes/assignments/test papers/etc. YouTube channels to upload video lectures official WhatsApp groups, Facebook/Instagram/Twitter accounts sharing of links to educational

sites/videos/online resources/learning portals supplementary to the course with students. encouragement to teachers to attend training programs/workshops/seminars/conferences related to ICT use, digital techniques, and innovation in teaching-learning. add-on/training programs on computers automated library with a wide range of e-resources through Inflibnet membership/N-List. film screenings of the novels/dramas/short stories by language departments local chapter of SWAYAM NPTEL. use of ICT across all institutional activities application of in-house ERP software and TrackMe App for the complete automation of day-to-day academic administration.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

83

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

86

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

83

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution employs its own Continuous Internal Evaluation policy in conjunction with University guidelines, to encourage

students to progress continuously throughout the semester, resulting in a comprehensive understanding of the course and allowing teachers to evaluate students' performance in accordance with the course objectives.

The institution maintains rigor and transparency in assessment by evaluating what the students need and what they do in the classroom. As a precursor to the evaluation process, students are informed about the assessment methodology when they enroll in a program. The assessment method is put across the knowledge domain of the parents who accompany their wards during admission time. The Academic Calendar of the Institution specifies the tentative schedule of IAE as per the University Academic Calendar. The Action Plan of the IQAC and Departments specifies the schedule of CIE. This is individually made available to all the concerned and is also available on the institutional website. The students are acquainted with IA and CIE systems during the Institutional Orientation program and also in the faculty-wide and class-wide orientations. Academic Advisers of the class, Mentors of the group, and course teachers also orient and constantly update the students about the CIE process including evaluation methods and pattern of examination. The structured timetable is prepared for the examination and notified through notice boards, Public Address System, WhatsApp group, and TrackMe app.

File Description	Documents
Any additional information	View File
Link for additional information	https://spcputtur.ac.in/assets/policy/CIE-POLICY.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To assess students' performance during the course of program delivery, the institution conducts two internal examinations in accordance with the regulations of affiliating University. Internal examinations are conducted systematically and transparently, with students' interests in mind. Valued answer scripts of the students are distributed to the students in the classroom. Students are given enough time to analyze the valuation done, and if they noticed any concerns, they are allowed to raise them right away and they would be resolved amicably on the spot. If students are still dissatisfied with the valuation, they may request a re-valuation of their answer scripts by filling out the appropriate form and submitting it to the

heads of the respective departments. The HoD will make the necessary arrangements for a second valuer from the same department to value the same script. The average of the first and second valuations is then determined, and the students are awarded that score. Within 5 working days, the revaluation would be completed. Absentees are permitted to appear for re-examinations by completing the appropriate form. The re-examinations are arranged within 15 days of the completion of the examination process. After the formative assessment, the marks are recorded in the internal assessment format, which is maintained in the college office. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation. Under the supervision of the Head of the Institution, the Examination Committee coordinates and monitors all examination and evaluation processes.

File Description	Documents
Any additional information	View File
Link for additional information	https://spcputtur.ac.in/assets/policy/CIE-POLICY.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

POs, PSOs, and COs are statements that describe the knowledge or skills students should acquire by the end of a particular course or program, and help students understand why that knowledge and those skills will be useful to them. They help students connect learning in various contexts and drive assessment and evaluation by focusing on the context and potential applications of knowledge and skills. It is imperative that both the teacher and the student must be familiar with the POs, PSOs, and COs described for a course or program. That helps the teacher in efficiently planning and delivering content, while the student is made aware of the attributes that he or she should strive towards.

- POs of programs, PSOs of specific programs, objectives of specific courses, and COs of courses offered by the University are all made available on the University's website for all stakeholders' reference
- POs, PSOs, and COs of programs offered by the Institution are all made available on the Institution's website for the instant use of teachers and students.

- The Calendar-cum-Handbook of the Institution educates teachers and students about the POs, PSOs, COs, and Graduate Attributes for each program and course.
- The course syllabus framed by the University outlines the course objectives and outcomes, which are readily available on the University and Institutional Websites

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://spcputtur.ac.in/learning-outcome
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of POs and COs are determined by both direct and indirect methods.

Direct assessment methods

- **End Semester University Examination:** the affiliating University conducts examinations on a semester basis, through which the institution measures the attainment level of COs.
- **Institutional Examination and Tests:** assignments, surprise tests, class tests, and IA examinations are used to assess and evaluate students throughout the semester at the institutional level.
- **Internships:** students are encouraged to take up internships, projects, fieldwork, etc. This helps them to obtain the necessary skills and practical experience in their chosen discipline.
- **Student Quality:** The attainment of outcomes is reflected in our students' dynamic leadership qualities displayed in coordinating numerous co-curricular and extra-curricular activities.

Indirect assessment methods

- **Feedback Evaluation:** the Institution collects feedback from students, alumni, employers, and parents, which is a key means of monitoring students' achievement with the goal of determining attainment level in terms of POs.
- **Placements:** one of the most important POs of higher education

is the employability of students upon successful completion of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors.

- **Higher Studies:** students' progression to higher education at Indian and foreign universities is another way to measure PO attainment. A significant increase in the number of students who go on to pursue higher education is a reliable indicator of the Institute's strong academic achievements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://spcputtur.ac.in/assets/criteria2/2-6-1/2.6.1_4.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

490

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://spcputtur.ac.in/assets/annualreports/Annual-report-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://spcputtur.ac.in/assets/SSS-21-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created a conducive environment for research and innovation by recruiting and developing appropriate human resources, taking the initiative for knowledge creation and dissemination, and establishing sufficient research infrastructure. Ecosystem for innovations: The Institution has a well-defined and published research policy, and all of the institutional research activities are organised by it. The institution has a "Research Expert Committee (REC)" to facilitate and supervise the research activities.

The committee: takes necessary steps to improve research infrastructure through extramural sources such as BRNS/VGST, etc., and through intramural funding. facilitates and guides faculties in submitting research proposals to funding agencies such as the UGC/BRNS/VGST, and others. publishes in-house bi-annual multidisciplinary peer-reviewed research journal - PEARL. organizes training activities for the benefit of the researcher such as workshops/training sessions on EZR/Zotero/Latex/Mathematica/Sci-Lab/Matlab/IoT/SPSS for the benefit of researchers. facilitates networking and establishing collaborations with academics and industry for undertaking multi-disciplinary/interdisciplinary research. provides seed funds for organising research activities at the institutional level. invites eminent scholars/scientists/professionals to conduct workshops/seminars/conferences/ training sessions. encourage and guide departments to engage in collaborative activities with industry/research/academic institutions, as well as to sign LOC/MOU. motivates faculty members to pursue research degrees such as Ph.D.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/research-dev

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	https://spcputtur.ac.in/research-dev
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promotes the "Institute-Neighbourhood-Community" network by partnering with NGOs, GOs, and Service Agencies. In collaboration with partners, the institution organizes events that help students become more aware of social issues. The orientation activities held at regular intervals encourage students to volunteer in the community and so support community development.

In the last five years, the major extension and outreach programs organized by the institution are

- Street plays and rallies on social evils and environmental issues
- Health and dental camps
- Blood grouping and blood donation camps
- Self-employment training camps
- Cleanliness and sanitation drives
- Gender sensitization, equity, and women empowerment initiatives
- PAN Card and Passport mela
- Annual special camps of the NSS
- Planting saplings in association with Dept of Forest, GoK
- Awareness programs on hygiene, preventing the spread of contagious diseases, promoting religious harmony, legal literacy, conservation of the environment, and educating the
- Shramadhans
- Science model exhibitions at schools
- Water conservation and rainwater harvesting
- Surveys and community camps
- Participation in Govt initiatives such as Anti-Tobacco and Drug Abuse rallies, rallies on voter awareness, Fit-India run, Swachh Campus, Swachh Bharat Swacha Puttur, Digital India

Campaign, malaria, dengue, and COVID-19.

- Swachhata activities carried out in the community
- Commerce lab and the Vermicomposting unit visits

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/assets/criteria3/3.4.1-AOAR.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

60

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

60

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution aims at a higher enrolment rate, especially among the students hailing from economically backward sections. To accommodate a larger number the Institution is committed to enhancing the physical infrastructure and learning resources.

Facilities for Academics There are 28 classrooms in the UG section and 14 in the PG section. To promote ICT-based teaching-learning, 11 UG classrooms, 11 PG lecture halls, 3 seminar/conference halls, and an auditorium are equipped with technology-enabled resources. At the designated spots of the Institution, WiFi Internet access is provided. To facilitate co-curricular activities and student-centered methods of teaching-learning 1 seminar hall in the UG section and 2 in the PG section are available. They are equipped with a Sound & Mike system, LCD Projector, and WiFi Internet connectivity. To help the students acquire a first-hand feel and hands-on experience of the theoretical knowledge, laboratory spaces are provided separately in the UG and PG sections. In the UG section, there are Physics, Chemistry, Botany, Zoology, and Computer Laboratories and in the PG Section, there are General, Electronics, Nuclear, and Spectroscopy Laboratories, Condensed Matter Physics, Nuclear and Theoretical Physics research laboratories, Commerce and Computer Laboratories. To meet the requirements of Botany students in their practical work there is a Botany Garden that contains 80 species of plants. There are 14 subject-specific staff rooms and 1 general staff room in the UG section and 7 in the PG section. All

these staff rooms are equipped with Computer, the internet, and a printer. Separate Hostels are available on campus for both male and female students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/aminities/physical-infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facility. Athletic ground with 400M track - The 400M grass-running track with 8 lanes is used for an athletic meet, in addition, it is suitable for the sports like Cricket, Football, Hockey, and (Multiple 4x) Kabaddi courts. Football, Hockey grounds Two Concrete practice Pitch with nets Kho-Kho, Volleyball, Basketball, Throw Ball, all Badminton Courts Weight Lifting Training Center Indoor games facility - Carrom, Table Tennis, Chess Gymnasium equipped with multi-gym - 12 station (600 SF) Store rooms, boys changing and girls changing rooms Yoga Center: the Institute has a functioning Aerobic & Yoga Center. The Auditorium is used to conduct Zumba, Aerobics, and Yoga activities. Facilities for cultural activity Auditorium - 'SJM Hall' with 1500 seating capacity. Open-air stage - 2500 seating capacity. Two mini-auditoriums for cultural and musical presentations Yaksha Kala Kendra - Center for Studies in Indian Classical and Folk Art Musical Instruments Separate office rooms for NCC, NSS, and Rovers & Rangers Women Recreation Centre Indoor games facility at Women Recreation Centre Band Sets Audio-Visual Room Health Centre

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/aminities/physical-infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/aminites/physical-infrastructure/classrooms-with-it
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.44

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a good library that satisfies the needs of the faculty, students, and staff by providing essential learning resources at the right time. A Central Library, PG Library, and 20 Departmental Libraries make up the College Library, which support the Institution's teaching, learning, research, and extension initiatives. The central library which was established in 1958 covers an area of 858.42 square meters. It is located on the first floor of the Life Sciences/Library Block and has separate sections for magazines, reading, journal/back issues, utility, weed-out books, and references. In 2011, a separate PG library was established to meet the needs of the PG section. DDC 21 is used to classify the books. Library Automation: Library operations are fully

automated using web-based LMS "e-lib iNext" of AarGees Business Solutions Hubli. This is a multi-user and multi-lingual software which supports practically all of the requirements for the College library. The Web OPAC facility gives remote access to the library and supports searching for books, journals, non-book materials, and transactions. It also has a unique feature called 'Movement Register' which allows staff and students to check in/out of the library using virtual/digital ledgers. To monitor the library users' check-in/check-out, Orbit Scanners are installed at library entrances. Barcode Printer/laser Scanner TSC TTP-244 Pro and Zebra TLP 2844 are used in Central and PG Library respectively.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://spcputtur.ac.in/central_library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.96

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1721

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has adequate and latest IT infrastructure. The IT infrastructure and resources are added, updated, and upgraded frequently as per the requirements and changing technology.

Available IT Facilities The administrative office is equipped with ERP software for the overall administration of academic and administrative activities, Staff and students can access a dedicated Android App 'TrackMe' where teachers can provide student information on attendance, IA exam marks, announcements, and so on, and students can view such information. Staff and students can connect to the Wi-Fi Internet in designated areas on campus, such as the classrooms, laboratories, corridors, offices, library, seminar halls, and staff rooms. 4 classrooms have Smart TVs, while 22 have LCD Projectors. 4 conference rooms with LCD projectors, sound systems, and WiFi Internet access 12 laptops are available for use in ICT-enabled classes. Desktop computers, printers, and LAN connections are available in 20 staff rooms. 12 desktop computers, 4 printers, a Reprographic unit, WiFi and LAN connections, and UPS systems are available at the college office. 8 computer systems are available in the library for staff use and 12 multimedia desktop systems are available for students to use. The WiFi and LAN networks are both active.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/aminites/physical-infrastructure/classrooms-with-it

4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

95.25

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College takes direct initiative in maintaining and upkeep infrastructure and support facilities. The Principal, Campus Director, and Office superintendent monitor the quality of maintenance of infrastructure and equipment. The in-charges of the equipment frequently examine them for timely maintenance and repairs to ensure performance and accuracy. Lab equipment is strictly inspected by lab assistants before the commencement of practical classes and examinations. Users register & logbooks are maintained and the Instruments are used within the proximity of teachers. Maintenance of funds procured from the Government and other sources are utilized for the upkeep of specified items. The maintenance expenses that are not specified above are met by the Management.

Electrically sensitive equipment is provided with necessary backup to ensure steady functioning and to safeguard against voltage fluctuations. In case of disruption in power supply, the diesel generator functions as the substitute source.

The classrooms are well maintained. Departments maintain department libraries with proper stock and issue registers. The Browsing Centre with ten computers in the Library is accessible to students during working hours.

The College has a System Administrator to oversee the maintenance of the Computer Systems. External agencies are called for any repair beyond the system administrator's scope.

All Sports amenities are under the in-charge of the Director of Physical Education. A sports room houses sports utilities. Time is allotted to students for using Gymnasium. The maintenance of the Courts is done regularly.

Maintenance and utilization of library resources are done strictly

following the library rules.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://spcputtur.ac.in/aminites/physical-infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

643

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

70

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://spcputtur.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1582

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1582

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

74

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

163

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

98

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

By bringing life to campus, the Students' Council aims to provide a forum for the student community to identify and utilize their strengths, talents, and passions. This will help to prepare them for responsible leadership roles in the future through meaningful, synergistic, and long-lasting learning experiences. The Students' Council is formed using a hybrid approach that combines democratic election and open selection. The Council convenes regular meetings to discuss important problems and concerns and to plan its activities.

The Student Council officers, who are fundamental participants in the Institute's student-level administrative operations, serve as a conduit for the representation and involvement of students. As associate members, the office bearers of various co-curricular and extracurricular associations work together with the faculty conveners to plan, organize, and carry out activities, events, and programmes specific to their associations. The Class Representatives serve as Advisory members and take a special interest in coordinating with the regular activities of the college and council by seeking class participation. The President of the Student Council represents the student community and participates as an Advisory Member of the IQAC.

Opportunities provided to represent and assume leadership roles as student conveners of fests/competitions/conferences/seminars/special events, etc. This prepares them for leadership ability, organizing events, teamwork, execution skills, etc. Welfare Committees and such mandatory Statutory Cells/Committees where their presence is required.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/student-council
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

51

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association - St Philomena College was formed on September 26, 1980, to establish longterm relationships between the Institute and its graduates. The association has been instrumental in the Institution's progress and accomplishments. The Executive Committee of the Association meets six times a year to conduct business on behalf of the Association while the Annual General Body meeting occurs annually. It was operating systematically, but as an unregistered organization until recently. Keeping in mind the emotional links that bind alumni to their alma mater and to put its functioning in more formal terms, it was recently registered under the Societies Act as "AASPC" with Reg No. DRDK/SOR/159/2022-2023. This effort undoubtedly raises the enthusiasm of the Association and provides a new outlook for its functioning. It is worth mentioning that many of the alumni of the Institution have achieved national

and international success in their chosen fields. The Alumni contribute in the following ways: When the need arises, the Association assists the Institution by providing human resources, financial backing, technological solutions, physical infrastructure, and administrative support. The President of the Alumni Association and the Industry representative member who is also an alumnus, represent the Advisory Members of IQAC. Contribution in the capacities of Members of the Governing Council, heads of departments, faculty, and administrative staff at the Institution.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/aaspc
Upload any additional information	View File

5.4.2 - Alumni contribution during the year A. ? 5Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Mission statement of the Institution overtly examines the social and economic setup of the society focusing on issues such as equality, access, justice, and entitlement. Education for all and the needy is the premise on which the institution has been functioning. Access to education for young men and women has been and is being provided to minimize the social and class divide which is the need of the hour. The weightage given to the holistic development of the students finds expression in the outstanding outcome attained over the years. The curriculum has been enriched through value-added programs to enhance language, technical, and life skills thereby promoting global competencies among the students. The student admission policy has inclusiveness as its core objective. Mentoring, counseling, freeships, and scholarships are the parts of the mechanism to realize the stated objectives. The Institution strives to promote among the students graduate attributes and virtues such as faithfulness, cooperation, and unity.

Efforts are made to sensitize the students about social ailments and environmental issues through value-added courses and extension activities.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/the-management/governing-body-cbe
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative Management

The Institution promotes the culture of participative management. The Top Management is the CBE, and the Bishop of Mangalore Diocese is its President. A senior education expert functions as its Secretary. There is a Local Managing Committee that plays a significant role in the day-to-day functioning of the Institution. The routine administration is in the hands of the Principal who functions with a fair deal of autonomy. The Management adopts the policy of devolution of power and responsibility among the Principal, Vice-Principal, Deans, HoDs, and those in charge of various units. They play a subsidiary role with the freedom to act independently towards the attainment of the stated objectives of the Institution.

Decentralization

The Managing Committee is the apex decision-making body which involves in planning and executing the policies relating to the academic and non-academic matters of the Institution. It makes the required budgetary allocation and financial management.

The Principal is charged with the administration of routine activities and human resources. He is involved in academic planning, implementation of the plan, efficient delivery of curriculum, campus discipline, evaluation process, and student performance. He convenes the meetings of different units of the Institution to evaluate the activities on the campus and ensures that they are in tune with the stated Mission. He delegates powers to other officials such as Deans, Heads of Departments, and coordinators to ensure smooth and systematized governance.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/the-management/governing-body-cbe
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution is governed by a three-tiered governance system. The Governing Council of The Catholic Board of Education, which is headed by the President and includes the Vice-President, Secretary, Joint Secretary, Treasurer, and other members, is at the top layer of the management hierarchy and is responsible for formulating policies and making strategic decisions for the group of institutions. A Local Management Committee, headed by the Correspondent and other members, is involved in the Institution's strategic and tactical planning at the intermediate level. The Principal is the administrative head of the institution who is in charge of expressing the mission to achieve the vision of the Institution and managing day-to-day operations.

The Governing Council of the Institution has prepared a Perspective Plan for five years commencing in the academic year 2021-22 and ending in the academic year 2025-26, taking into account the quality indicators of seven NAAC-defined criteria. The input of all stakeholders, their expectations, management policies, and the Institution's goals and objectives serve as the foundation for the development of the perspective plan.

The major aspects considered in this perspective plan are :

- Curricular Aspects
- Augmentation of Infrastructure and Learning Resources
- Qualitative Strengthening of Existing Programmes
- Strengthening of Innovations in Teacher's Quality
- Research, Consultancy, and Extension
- Student Support and Progression

The perspective plan is posted on the website and is implemented promptly.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://spcputtur.ac.in/perspective-plan-and-deployment
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Managing Committee is the policy-making body with powers to formulate policies related to admission, academic program, staff recruitment, and infrastructure development. It meets often to review and evaluate the academic progress administrative process and the activities of the Institution. The committee makes budgetary allocations and ensures transparency in financial transactions. The Principal convenes the meetings of the members of the Academic Council and the IQAC to formulate an action plan relating to curricular, co-curricular, and extra-curricular activities at the Institutional level. The HoDs involve the other members of the department to formulate the action plans of the subject departments. The Conveners of various functional units such as the Admission Committee, Library Committee, Examination Committee, Sports & Games Committee, NSS, NCC, Rovers & Rangers, Research and IP Cell, Student Council, Grievance Redressal Cell, Internal Compliance Cell, Anti-Ragging Cell, Equal Opportunity Cell, Alumni Association, Career Guidance, and Placement Cell, and twenty-five other Cells, Committees, and various departmental associations prepare their action plans and submit them to the IQAC. The action plans prepared at different levels are integrated into the institutional strategic plan by the Academic Council chaired by the Principal after obtaining the necessary approval from the Management.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/statutes/policy-statement/code-of-conduct-hand-book
Link to Organogram of the institution webpage	https://spcputtur.ac.in/the-management/organogram-of-the-institution
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures in place for teaching and non-teaching staff:

- There are several types of leaves available, such as CL/EL/SCL/ML/OOD/RH, and so on.
- Permission to leave campus for emergencies or departmental work.
- Benefits of PF/Gratuity/ESI as per Government regulations.
- Annual increments and incentive increments for teaching staff who qualify with NET/SLET/M.Phil/Ph.D.
- Financial assistance in the form of TA and reimbursement of registration fees for participation in seminars/conferences/workshops.
- Staff enrichment and empowerment through in-house professional development and administrative training programs.

- Privilege to use institutional facilities for professional and personal development, such as computers/printers/reprographics/internet/multigyms, and College grounds.
- Independent/shared staff rooms, together with other basic facilities
- Common staff room with adequate restrooms, drinking water, WiFi Internet, sofas, and a TV.
- Spacious parking lot guarded by full-time security personnel and CCTV surveillance.
- Food at subsidized rates in canteen and hostels
- The separate reading room at the library
- Assistance in obtaining higher/additional degrees.
- Healthcare benefits through Fr Patrao Hospital
- Appreciation/recognition of staff who have achieved distinctions/awards.
- Allowances for participation in official work/duties.
- "Zero Tolerance Policy" and CCTV surveillance to ensure the safety and security of staff
- Opportunity to earn supplement income by participating in university examinations.
- Residential facility for the staff.
- Staff Mutual Benefit Fund to provide loan facilities to the needy
- Paid maternity leave.
- The children of the employees are provided with course fee concessions.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/assets/policy/welfare-policy.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

96

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

96

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The success of an institution depends on the quality of its staff. The institution, therefore, has in place an effective mechanism of a performance appraisal system for both teaching and non-teaching staff. For the smooth conduct of a string of multiple activities, various committees/associations/cells are formed. Senior members of the staff are in charge of the units as Directors/Conveners, who submit an appraisal of the activities organized under their guidance to the HoI. Thus, a clear picture of the activities, their effectiveness, and their usefulness emerge at the macro level when the appraisal of all the activities is consolidated. The HoDs make the appraisal of the activities of their respective subject departments, a detailed account of which is submitted to the HoI. Moreover, self-appraisal forms are supplied to the individual teachers and the members of non-teaching staff to obtain information about several aspects of their individual roles which are furnished to the HoI. Student feedback on the teachers and the non-teaching staff is obtained on an annual basis. Thus, the HoI has in his hand all the details of the activities and the individuals of the institution which are reviewed at the Local Managing Committee meetings. In a way, the appraisal is the SWOT analysis based on which a new policy perspective emerges.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/assets/policy/PERFORMANCE-APPRAISAL-.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has made it a policy to employ the available financial sources optimally. The Local Management Committee monitors the mobilization and the utilization of the financial resources. Budgeting is an essential part of institutional financial management which is aimed at plugging the pilferage of funds. As per the data obtained from the departments and the various units of the institution concerning the financial and physical requirements a budget is prepared every year. Expenditure is limited to the confines of the budgetary allocation. The HoI monitors the financial activities on a regular basis. A detailed account of the income and expenditure is presented to the Committee which approves the head of expenditure with a stamp of approval from the Correspondent, the Head of the Local Managing Committee. All the accounts are subject to internal and external audits.

Internal and External audit:

The accounts are audited every year. M/S Gonsalves & Nayak, Reg. No. 8003, Kodialbail, Mangaluru, Karnataka 575003 is the official auditor of St Philomena College.

The external auditing by the Department of Collegiate Education.

Reports and proper books of accounts have been kept at the office

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has made it a policy to employ the available financial sources optimally. The Local Management Committee monitors the mobilization and utilization of financial resources. Budgeting is an essential part of institutional financial management which is aimed at plugging the pilferage of funds. As per the data obtained from the departments and the various units of the institution concerning the financial and physical requirements a budget is prepared every year. Expenditure is limited to the confines of the budgetary allocation. The HoI monitors the financial activities on a regular basis. A detailed account of the income and expenditure is presented to the Committee which approves the head of expenditure with a stamp of approval from the Correspondent, the Head of the Local Managing Committee. All the accounts are subject to internal and external audits.

The Management of the Institution conducts a SWOC analysis with the help of IQAC which brings to the fore issues demanding prioritized attention. These issues are addressed by preparing a short-term plan along the lines of an annual plan. The available financial resources in an academic year are allocated to add physical infrastructure such as classrooms. Provision is also made in the budget for buying new equipment for the laboratories, technical gadgets, teaching aids, library resources, and sports materials.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/assets/policy/PERFORMANCE-APPRAISAL-.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Quality Assurance Framework of the institution has been developed to assure academic standards and enhance the quality of education. It underlines the institution's commitment to excellence and improvement. The core of the framework is a systematic approach to reach well-defined academic standards, help the students to reach the standards, and the manner by which the institution delivers on the commitments. For operationalizing the framework The participation of stakeholders is ensured Systematic feedback for improvement is collected, analyzed, and used Quality benchmarking standards are referred Academic and professional experts are consulted for decision making Views of students are sought on specific development

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/feedback
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution's internal quality assurance mechanisms are aligned with the requirements of the regulatory authority - Mangalore University. The institution complies with the University's stipulations concerning the academic calendar, curriculum, teacher quality, student admission norms, working days, student attendance, internal assessment mechanism, physical infrastructure, learning resources, student support, etc. Guidelines have been laid down on the teaching-learning process. Subject teachers maintain student attendance registers, teacher diaries, teaching plans, and other relevant records. The HoDs inspect the documents on a day-to-day basis. The IQAC is charged with the responsibility of reviewing the process and hence it inspects the document, interacts with the subject teachers, and takes stock of the situation. Shortcomings/problems in the teaching-learning process are discussed with the HoI and measures are initiated for redemption. The IQAC has evolved a method of interaction and review to realize quality enhancement and sustenance. Quality enhancement exercises such as technology-backed teaching-learning, training for teacher development, enrichment courses and job-oriented programs,

innovativeness, and enriched learning experience for the students are the areas of focus.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/feedback
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://spcputtur.ac.in/annual-reports
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of gender equity

The Institution ensures fairness and justice in the distribution of benefits and responsibilities between women and men. It has a strong ethical work culture that values diversity and inclusion. Individuals of all genders, races, castes, colors, creeds, languages, religions, political or other beliefs, national or social origin, property, birth, or other position are given equal

opportunity. Equity leads to equality. To guarantee that, strategies and measures to compensate for historical and societal disadvantages of women that hinder women and men from competing on level playing fields are in place. Safety, security, and well-being, as well as gender equity and a positive work environment, are the Institution's top priorities.

Measures initiated by the Institution for the promotion of gender equity are:

- Providing equal opportunities for men and women in the hiring process,
- Providing equal opportunity for women in positions of leadership, such as HoDs, Class Advisers, and Functional Unit Conveners
- Female students are given fairness in leadership roles in areas such as the Students Council, Functional Units, Class Representatives, and other organizational bodies of activities.
- Female students are treated equally to their male counterparts when they are chosen to represent the institution in various levels of competitions, training programs, and engagements.
- The curriculum component of a number of courses includes gender equity and sensitization topics
- Hostel accommodations for female students are adequate and secure.
- Female students enjoy equal access to all academic, sports, and cultural facilities at the campus.

File Description	Documents
Annual gender sensitization action plan	https://spcputtur.ac.in/assets/agar21-22/7.1.1--1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://spcputtur.ac.in/assets/agar21-22/7.1.1-2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

A. 4 or All of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

While a clean and green campus is at the core of day-to-day functioning, the college has developed a comprehensive and efficient waste management mechanism. The College is committed to realizing "zero waste" and practices the philosophy of "reduce-reuse-recycle."

Solid waste: The solid waste on the campus primarily comprises reading & writing material, fallen leaves, worn-out sports materials, remnants of edible items, and unusable teaching aids. The waste is not allowed to litter around. The wet and dry waste is collected separately for which large bins are placed at different vantage points. Containers to collect solid waste are made available in all the classrooms and at student gathering points. The College has a letter of understanding with the city municipal corporation Puttur, according to which the personnel from the Corporation visit the college at regular intervals to collect and dispose of the waste.

Liquid waste: The College adheres to a strict protocol for liquid waste disposal on its campus. The wastewater is managed through a proper sewage system. The reusable water is being used for gardening purposes.

E-waste: To manage e-waste the college has a letter of understanding with Souza Computers Puttur. The electronic devices that cease to be functional are deposited at a safe place temporarily, from where M/S Sousa Electronics collects e-waste generated, and the same is disposed of in an eco-friendly manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **B. Any 3 of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The student admission policy has inclusiveness as its core

objective. All deserving eligible candidates, regardless of caste/creed/religion/gender/economic state, are admitted. Opportunities are provided to students of various categories, according to statutory regulations. Wheelchairs/ramps/classroom shifts are all available to accommodate divyangjan candidates. Tutorial classes/orientation sessions/motivational discourses help the students inculcate essential life skills that promote social harmony/religious tolerance/individual well-being. Statutory Cells/Committees work to protect the campus population by promoting tolerance and harmony and eliminating vulnerability. These units are well-balanced with participation from each category. The Institution celebrates the birthdays of prominent people, national festivals, and commemorative days in order to foster an inclusive environment by bringing students and teachers from various backgrounds together on a single platform. Cultural and Linguistic units organize a variety of activities to educate staff and students about linguistic diversity. The Annual Magazine of the Institution and Wallboard Magazines serve as a platform for students to publish their work in a variety of national and regional languages. Furthermore, there are no restrictions on staff and students using their regional languages on campus for communication purposes. Linguistic harmony is promoted this way. Village visits/field visits/community camps, and other outreach programs aimed at promoting communal/socio-economic harmony. Staff and student engagement in blood donation camps is a testament to campus individuals' commitment to a social cause.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The values, rights, duties, and responsibilities of citizens are covered in-depth in a few compulsory courses for students in Semesters I through IV. Uniforms have been made mandatory to create a sense of equality among the students. The national anthem, which reflects a nation's tradition, history, and beliefs, is played at the conclusion of each institutional activity. To encourage national integration, the state anthem is played in the mornings of the first and last working days of the week. The Institution promotes community and national development by ensuring student participation

in extension and outreach activities centered on community development and environmental issues through the participation of members of NSS/NCC/ Rovers & Rangers/Social Work departments. Awareness programs and rallies on drug and substance addiction, the COVID-19 pandemic, health and wellness, fitness, environmental protection, and government initiatives, to name a few, are organised so that campus individuals are aware of their duties and responsibilities in nation-building. On commemoration days, the institution organizes events to educate students and staff about constitutional duties in addition to civil rights, duties, and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://spcputtur.ac.in/assets/aqar21-22/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution strives to teach moral principles and ethical standards to young people in order to mold their character and prepare them to be responsible citizens of a progressive nation. Conscious of its responsibility in instilling a sense of patriotism, national unity, and communal harmony, the Institution conducts meaningful celebrations on national and international days, as well as actively commemorates events and festivals. By doing so, the Institution promotes tolerance, communal peace, and inclusivity among students and staff.

The following days of national and international significance are meaningfully Page 65/78 15-05-2023 09:05:25 Self Study Report of ST PHILOMENA COLLEGE observed in the Institution. National Youth Day National Voters' Day Republic Day International Mathrabhasha Diwas NCC DAY National Science Day International Women's Day National Consumer's Day Birth Anniversary of Dr B R Ambedkar World Environment Day International Yoga Day Kargil Vijay Diwas Philomena Feast- Patron of the Institution National Library Day Independence Day Sadbhvana Diwas World Sanskrit Day Quit India Movement Celebration National Sport's DAY Teacher's Day Hindi Diwas NSS Day National Blood Donor Day Gandhi Jayanthi Rashtriya Ekta Diwas / National Unity Day Karnataka Rajyotsava Diwali Celebration (Boys Hostel) Diwali Celebration (Girls Hostel) National Press Day Constitution Day Institution's Founder's Day National Mathematics Day Christmas Eve Celebration World Population Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice: 1

Title of the Practice: Democracy in Practice

Objectives of the Practice

The establishment of student councils has a significant impact on the student population. Student Council offers a democratic setting for students to discuss issues that matter to them and carry out projects that will benefit the Institution and the larger community. Students can speak up and contribute to their Institutions. Giving them the chance to voice their opinions on matters that concern them in the Institution is crucial. Their input and encouragement to participate actively in advancing the Institution's goals and objectives are equally crucial. Hence, the Institution is promoting the practice of establishing a structured Students Council.

Practice: 2

Title of the Practice: Write and Publish

Objectives of the Practice

Literary programs are devoted to discovering students' potential as effective writers and are capable of developing their cutting-edge skills. It attempts to improve the literary abilities of students as well as their logical thinking, sense of interest, and capability to talk with confidence. Additionally, it provides an opportunity to develop their literary abilities and learn to enjoy various genres of literature.

File Description	Documents
Best practices in the Institutional website	https://spcputtur.ac.in/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Lab-to-Land Initiative:

The institution's goal is to make science accessible to everyone, including students and the general public. One such effort is astronomy-related activities.

a) A subject that piques curiosity and inspires fantasy is astronomy. The frontier of scientific understanding of the cosmos is

rapidly growing. To prevent ignorance and superstition, the different celestial occurrences that are intertwined with daily life need to have a scientific explanation.

Under the auspices of the St. Philomena Amateur Astronomical Club (SPAAC), the Institution is sponsoring events about astronomy.

With innumerable stars in a distinct pattern, the cloudless, starry night sky is a sight to behold. SPAAC regularly organizes the Skywatch program using a 6" aperture reflecting astronomical telescope. The appearance of comets, sunspots, meteor showers, solar and lunar eclipses, planetary occultation, and many other astronomical events are interesting to watch and study. Activities with this aim have been carried out by SPAAC in collaboration with other amateur astronomy clubs in the area and the Pilikula Regional Science Center, Mangalore.

) Science exhibitions with working and artifact models at schools and gram panchayaths from the Science departments with the involvement of teachers and students and full financial support from the Institution itself is another example of the Institution's commitment to educating future generations and the general public about science.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Academic Calendar (AC) of the Institution, which is modeled after the AC of the affiliating University, specifies semester start/end dates, EC/CC activity timelines, internal assessment and semester examinations, public holidays, national/state festivals, FDPs, major institutional events, vacations, and so on. Based on AC, IQAC develops an Action Plan (AP) that details every minute activity on campus, both academic and co/extra-curricular. Each subject department and functional units prepare its APs relying on this. All the subject departments and functional units of the Institution strictly adhere to the timeline specified in the AC and APs thus prepared.

Based on requests from subject departments well before the start of the academic year, the AC determines the discipline-specific, inter-disciplinary open electives, and foundation courses offered to students, as well as the workload and faculty requirements. The IQAC convenes meetings on curriculum planning and delivery at the beginning of each semester and prepares a blueprint for its effective implementation. HoDs convene meetings to distribute courses and teaching workloads to teachers based on teachers' course preferences, experience, and specialization. He/she also verifies and approves individual teachers' teaching plans and teaching methods and strategies planned to supplement the curriculum transaction.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://spcputtur.ac.in/assets/igac/AAP-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution employs its own CIE policy, in conjunction with university guidelines. The Examination Committee of the

Institution oversees the entire process of CIE. It organizes two IA exams per semester and oversees other CIE activities, such as class tests/subject quizzes/assignments/open-book exams/mini-projects. The Examination Manual, which has been prepared for the purpose, comes in handy during the examination process. The Committee also ensures the smooth management of end-of-semester university examinations at the institutional level.

Students learning rates are determined through the administration of classroom activities and assessment examinations. Remedial courses are offered to slow and advanced learners to enable them to improve their skill sets. The IQAC/HoDs/ Conveners of function units ensure that all planned curricular/co-curricular/extra-curricular, and CIE activities are completed on schedule. IQAC evaluates curriculum delivery effectiveness by holding monthly review meetings and soliciting feedback from stakeholders. Teacher's Work Diaries and records on CIE/CC/EC activities/assignments/class seminars/project work/attendance/question banks/study materials/digital learning contents, among others, assist in the tangible documentation of curriculum delivery

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://spcputtur.ac.in/academic-calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

694

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution delivers the curriculum prescribed by the University which is classified into four groups at the UG level -Core courses (Group-I), Electives (Group-II), Foundation courses (Group-III), and Extra and Co-curricular Activities (Group- V).

Group-II Elective Courses involve courses on supporting the discipline of study, providing an expanded scope, enabling exposure to some other discipline/domain, and nurturing students' proficiency/skill. Group-III Foundation Courses include Indian Constitution, Human Rights, Gender Equity, and Environmental Studies. During the first four semesters, each student must participate in one of the University mandated co-curricular (Group-IV) activities, such as NSS, NCC, Rovers & Rangers, Youth Red Cross, Sports & Games, Performing Arts, Fine Arts, and so on. All these courses integrated into the curriculum dissect primarily the issues related to Gender, Human Rights, Environment, Climate Change, Professional Ethics, Human Values, and Sustainability.

The curriculum of a few core courses also comprises topics relevant to cross-cutting issues such as human values, principles & ethics, gender equity & equality in society, sustainable development, sustainable environment, water harvesting, human resource management, motivation & leadership, corporate governance & social audit, environmental analysis, gender dynamics, the status of women in Indian society, feminist theories, gender issues in modern India, environmental economics, environmental biology & wildlife biology, population ecology, community, ecology, ecosystem, environmental pollution, ecological factors & ecological adaptations, energy studies and radiation sources & hazards, human resource development, personality development, and business ethics and CSR.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

255

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://spcputtur.ac.in/assets/feedbackreport/curriculum/UGFeedbackReport21-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://spcputtur.ac.in/feedback
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
578	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

362

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Student representation in the Institution is diverse, not only in terms of regional, socio-economic, and linguistic characteristics but also in terms of comprehension level and pace. As it would be inappropriate to classify a class into groups based on students' comprehension levels. Performances on the qualifying examination, Entry Level Competency Test/Bridge Course/Class Test/ Internal Assessment Examination/End-Semester University Examination, competence in academic, co-curricular activities, and extracurricular activities and classroom observation, interaction, and mentor input are used to assess students' learning levels. Identifying students' varied learning levels in a timely and efficient manner helps in the formulation of diverse curricular transaction techniques and provides scaffolding for meaningful teaching-learning experiences. The institution makes every effort to identify and meet the needs of both advanced learners or high performers who are quite visible, as well as slow learners who require extra assistance outside of the classroom.

The institution takes special care and devises methods for the productive engagement and academic enrichment of advanced learners Teachers and mentors provide extra attention, mentorship, and personal counseling to slow learners to motivate and empower them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1385	83

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution supports the transformation of knowledge transfer to student-centered, ICT-enabled teaching and learning. Apart from active teacher assistance, students are encouraged to learn independently through self-study and peer interaction, and they are provided with opportunities to learn by doing and participating in activities. This effort resulted in increased retention of knowledge and a positive attitude towards the course.

Experiential Learning: Students' engagement in the learning process, in which they learn by doing and reflecting on their experiences, is ensured through: laboratory sessions involving hands-on experiments. field trips/educational excursions/ visits to historical sites, research labs, industry, and institutions, academic/minor projects. Internships/industry-academia partnerships/research fellowships. organising inter-collegiate/intra-collegiate fests. certificate programs offered in collaboration with GOs/NGOs. interaction with domain experts during workshops/conferences/seminars/training/invited lecture sessions. community camps and a variety of extension/outreach programs. participation in community camps, training programs, activities of service organisations, and other functional units.

Participative Learning: The Institution believes that when the students are allowed to participate, all will learn better. In this direction, the Institution integrates participatory learning activities structured for student achievement and empowerment. They are: classroom activities such as group discussions, case studies, role-plays, debates, quizzes, seminars, presentations, assignments, poster makings, brainstorming, etc. model exhibitions on science, IoT, artifacts, and mathematics. students' participation as organisers

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Adoption of ICT: The institution fosters the use of technology in the teaching-learning process by providing ICT-enabled tools and infrastructure to help transmit knowledge more effectively. ICT adoption is ensured through: computer systems in all units, smart TVs/LCD projectors in lecture halls, digital equipment in seminar/conference halls, computer laboratories/centers/language lab, and high-speed Internet. Google Workspace Education Fundamentals account under the Institutional domain to all faculty, and departments to manage and post course-related information/learning materials/quizzes/assignments/test papers/etc. YouTube channels to upload video lectures official WhatsApp groups, Facebook/Instagram/Twitter accounts sharing of links to educational sites/videos/online resources/learning portals supplementary to the course with students. encouragement to teachers to attend training programs/workshops/seminars/conferences related to ICT use, digital techniques, and innovation in teaching-learning. add-on/training programs on computers automated library with a wide range of e-resources through Inflibnet membership/N-List. film screenings of the novels/dramas/short stories by language departments local chapter of SWAYAM NPTEL. use of ICT across all institutional activities application of in-house ERP software and TrackMe App for the complete automation of day-to-day academic administration.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
83	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
86	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
21	
File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

83

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution employs its own Continuous Internal Evaluation policy in conjunction with University guidelines, to encourage students to progress continuously throughout the semester, resulting in a comprehensive understanding of the course and allowing teachers to evaluate students' performance in accordance with the course objectives.

The institution maintains rigor and transparency in assessment by evaluating what the students need and what they do in the classroom. As a precursor to the evaluation process, students are informed about the assessment methodology when they enroll in a program. The assessment method is put across the knowledge domain of the parents who accompany their wards during admission time. The Academic Calendar of the Institution specifies the tentative schedule of IAE as per the University Academic Calendar. The Action Plan of the IQAC and Departments specifies the schedule of CIE. This is individually made available to all the concerned and is also available on the institutional website. The students are acquainted with IA and CIE systems during the Institutional Orientation program and also in the faculty-wide and class-wide orientations. Academic Advisers of the class, Mentors of the group, and course teachers also orient and constantly update the students about the CIE process including evaluation methods and pattern of examination. The structured timetable is prepared for the examination and notified through notice boards, Public Address System, WhatsApp group, and TrackMe app.

File Description	Documents
Any additional information	View File
Link for additional information	https://spcputtur.ac.in/assets/policy/CIE-POLICY.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To assess students' performance during the course of program delivery, the institution conducts two internal examinations in accordance with the regulations of affiliating University. Internal examinations are conducted systematically and transparently, with students' interests in mind. Valued answer scripts of the students are distributed to the students in the classroom. Students are given enough time to analyze the valuation done, and if they noticed any concerns, they are allowed to raise them right away and they would be resolved amicably on the spot. If students are still dissatisfied with the valuation, they may request a re-valuation of their answer scripts by filling out the appropriate form and submitting it to the heads of the respective departments. The HoD will make the necessary arrangements for a second valuer from the same department to value the same script. The average of the first and second valuations is then determined, and the students are awarded that score. Within 5 working days, the revaluation would be completed. Absentees are permitted to appear for re-examinations by completing the appropriate form. The re-examinations are arranged within 15 days of the completion of the examination process. After the formative assessment, the marks are recorded in the internal assessment format, which is maintained in the college office. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation. Under the supervision of the Head of the Institution, the Examination Committee coordinates and monitors all examination and evaluation processes.

File Description	Documents
Any additional information	View File
Link for additional information	https://spcputtur.ac.in/assets/policy/CIE-POLICY.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

POs, PSOs, and COs are statements that describe the knowledge or skills students should acquire by the end of a particular course or program, and help students understand why that knowledge and those skills will be useful to them. They help students connect learning in various contexts and drive assessment and evaluation by focusing on the context and potential applications of knowledge and skills. It is imperative that both the teacher and the student must be familiar with the POs, PSOs, and COs described for a course or program. That helps the teacher in efficiently planning and delivering content, while the student is made aware of the attributes that he or she should strive towards.

- POs of programs, PSOs of specific programs, objectives of specific courses, and COs of courses offered by the University are all made available on the University's website for all stakeholders' reference
- POs, PSOs, and COs of programs offered by the Institution are all made available on the Institution's website for the instant use of teachers and students.
- The Calendar-cum-Handbook of the Institution educates teachers and students about the POs, PSOs, COs, and Graduate Attributes for each program and course.
- The course syllabus framed by the University outlines the course objectives and outcomes, which are readily available on the University and Institutional Websites

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://spcputtur.ac.in/learning-outcome
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The levels of attainment of POs and COs are determined by both direct and indirect methods.

Direct assessment methods

- **End Semester University Examination:** the affiliating University conducts examinations on a semester basis, through which the institution measures the attainment level of COs.
- **Institutional Examination and Tests:** assignments, surprise tests, class tests, and IA examinations are used to assess and evaluate students throughout the semester at the institutional level.
- **Internships:** students are encouraged to take up internships, projects, fieldwork, etc. This helps them to obtain the necessary skills and practical experience in their chosen discipline.
- **Student Quality:** The attainment of outcomes is reflected in our students' dynamic leadership qualities displayed in coordinating numerous co-curricular and extra-curricular activities.

Indirect assessment methods

- **Feedback Evaluation:** the Institution collects feedback from students, alumni, employers, and parents, which is a key means of monitoring students' achievement with the goal of determining attainment level in terms of POs.
- **Placements:** one of the most important POs of higher education is the employability of students upon successful completion of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors.
- **Higher Studies:** students' progression to higher education at Indian and foreign universities is another way to measure PO attainment. A significant increase in the number of students who go on to pursue higher education is a reliable indicator of the Institute's strong academic achievements.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://spcputtur.ac.in/assets/criteria2/2-6-1/2.6.1_4.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

490

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://spcputtur.ac.in/assets/annualreports/Annual-report-2021-22.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**<https://spcputtur.ac.in/assets/SSS-21-22.pdf>**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The Institution has created a conducive environment for research and innovation by recruiting and developing appropriate human resources, taking the initiative for knowledge creation and dissemination, and establishing sufficient research infrastructure. Ecosystem for innovations: The Institution has a well-defined and published research policy, and all of the institutional research activities are organised by it. The institution has a "Research Expert Committee (REC)" to facilitate and supervise the research activities.

The committee: takes necessary steps to improve research infrastructure through extramural sources such as BRNS/VGST, etc., and through intramural funding. facilitates and guides faculties in submitting research proposals to funding agencies

such as the UGC/BRNS/VGST, and others. publishes in-house bi-annual multidisciplinary peer-reviewed research journal - PEARL. organizes training activities for the benefit of the researcher such as workshops/training sessions on EZR/Zotero/Latex/Mathematica/Sci-Lab/Matlab/IoT/SPSS for the benefit of researchers. facilitates networking and establishing collaborations with academics and industry for undertaking multi-disciplinary/interdisciplinary research. provides seed funds for organising research activities at the institutional level. invites eminent scholars/scientists/professionals to conduct workshops/seminars/conferences/ training sessions. encourage and guide departments to engage in collaborative activities with industry/research/academic institutions, as well as to sign LOC/MOU. motivates faculty members to pursue research degrees such as Ph.D.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/research-dev

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

16

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	https://spcputtur.ac.in/research-dev
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promotes the "Institute-Neighbourhood-Community" network by partnering with NGOs, GOs, and Service Agencies. In

collaboration with partners, the institution organizes events that help students become more aware of social issues. The orientation activities held at regular intervals encourage students to volunteer in the community and so support community development.

In the last five years, the major extension and outreach programs organized by the institution are

- Street plays and rallies on social evils and environmental issues
- Health and dental camps
- Blood grouping and blood donation camps
- Self-employment training camps
- Cleanliness and sanitation drives
- Gender sensitization, equity, and women empowerment initiatives
- PAN Card and Passport mela
- Annual special camps of the NSS
- Planting saplings in association with Dept of Forest, GoK
- Awareness programs on hygiene, preventing the spread of contagious diseases, promoting religious harmony, legal literacy, conservation of the environment, and educating the
- Shramadhans
- Science model exhibitions at schools
- Water conservation and rainwater harvesting
- Surveys and community camps
- Participation in Govt initiatives such as Anti-Tobacco and Drug Abuse rallies, rallies on voter awareness, Fit-India run, Swachh Campus, Swachh Bharat Swacha Puttur, Digital India Campaign, malaria, dengue, and COVID-19.
- Swachhata activities carried out in the community
- Commerce lab and the Vermicomposting unit visits

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/assets/criteria3/3.4.1-AQAR.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

11

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

60

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

60

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

9

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution aims at a higher enrolment rate, especially among the students hailing from economically backward sections. To accommodate a larger number the Institution is committed to enhancing the physical infrastructure and learning resources. Facilities for Academics There are 28 classrooms in the UG section and 14 in the PG section. To promote ICT-based teaching-learning, 11 UG classrooms, 11 PG lecture halls, 3 seminar/conference halls, and an auditorium are equipped with technology-enabled resources. At the designated spots of the Institution, WiFi Internet access is provided. To facilitate co-curricular activities and student-centered methods of teaching-learning 1 seminar hall in the UG section and 2 in the PG section are available. They are equipped with a Sound & Mike system, LCD Projector, and WiFi Internet connectivity. To help the students acquire a first-hand feel and hands-on experience of the theoretical knowledge, laboratory spaces are provided separately in the UG and PG sections. In the UG section, there are Physics, Chemistry, Botany, Zoology, and Computer Laboratories and in the PG Section, there are General, Electronics, Nuclear, and Spectroscopy Laboratories, Condensed Matter Physics, Nuclear and Theoretical Physics research laboratories, Commerce and Computer Laboratories. To meet the requirements of Botany students in their practical work there is a Botany Garden that contains 80 species of plants. There are 14 subject-specific staff rooms and 1 general staff room in the UG section and 7 in the PG section. All these staff rooms are equipped with Computer, the internet, and a printer. Separate Hostels are available on campus for both male and female students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/aminites/physical-infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports facility. Athletic ground with 400M track - The 400M grass-running track with 8 lanes is used for an athletic meet, in addition, it is suitable for the sports like Cricket, Football, Hockey, and (Multiple 4x) Kabaddi courts. Football, Hockey grounds Two Concrete practice Pitch with nets Kho-Kho, Volleyball, Basketball, Throw Ball, all Badminton Courts Weight Lifting Training Center Indoor games facility - Carrom, Table Tennis, Chess Gymnasium equipped with multi-gym - 12 station (600 SF) Store rooms, boys changing and girls changing rooms Yoga Center: the Institute has a functioning Aerobic & Yoga Center. The Auditorium is used to conduct Zumba, Aerobics, and Yoga activities. Facilities for cultural activity Auditorium - 'SJM Hall' with 1500 seating capacity. Open-air stage - 2500 seating capacity. Two mini-auditoriums for cultural and musical presentations Yaksha Kala Kendra - Center for Studies in Indian Classical and Folk Art Musical Instruments Separate office rooms for NCC, NSS, and Rovers & Rangers Women Recreation Centre Indoor games facility at Women Recreation Centre Band Sets Audio-Visual Room Health Centre

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/amities/physical-infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

30

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/amities/physical-infrastructure/classrooms-with-it
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4.44

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a good library that satisfies the needs of the faculty, students, and staff by providing essential learning resources at the right time. A Central Library, PG Library, and 20 Departmental Libraries make up the College Library, which support the Institution's teaching, learning, research, and extension initiatives. The central library which was established in 1958 covers an area of 858.42 square meters. It is located on the first floor of the Life Sciences/Library Block and has separate sections for magazines, reading, journal/back issues, utility, weed-out books, and references. In 2011, a separate PG library was established to meet the needs of the PG section. DDC 21 is used to classify the books. Library Automation: Library operations are fully automated using web-based LMS "e-lib iNext" of AarGees Business Solutions Hubli. This is a multi-user and multi-lingual software which supports practically all of the requirements for the College library. The Web OPAC facility gives remote access to the library and supports searching for books, journals, non-book materials, and transactions. It also has a unique feature called 'Movement Register' which allows staff and students to check in/out of the library using virtual/digital ledgers. To monitor the library users' check-in/check-out, Orbit Scanners are installed at library entrances. Barcode Printer/laser Scanner TSC TTP-244 Pro and Zebra TLP 2844 are used in Central and PG Library respectively.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://spcputtur.ac.in/central_library
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
1.96	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
1721	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has adequate and latest IT infrastructure. The IT infrastructure and resources are added, updated, and upgraded frequently as per the requirements and changing technology.

Available IT Facilities The administrative office is equipped with ERP software for the overall administration of academic and administrative activities, Staff and students can access a dedicated Android App 'TrackMe' where teachers can provide student information on attendance, IA exam marks, announcements, and so on, and students can view such information. Staff and students can connect to the Wi-Fi Internet in designated areas on campus, such as the classrooms, laboratories, corridors, offices, library, seminar halls, and staff rooms. 4 classrooms have Smart TVs, while 22 have LCD Projectors. 4 conference rooms with LCD projectors, sound systems, and WiFi Internet access 12 laptops are available for use in ICT-enabled classes. Desktop computers, printers, and LAN connections are available in 20 staff rooms. 12 desktop computers, 4 printers, a Reprographic unit, WiFi and LAN connections, and UPS systems are available at the college office. 8 computer systems are available in the library for staff use and 12 multimedia desktop systems are available for students to use. The WiFi and LAN networks are both active.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://spcputtur.ac.in/aminities/physical-infrastructure/classrooms-with-it

4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

95.25

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College takes direct initiative in maintaining and upkeep infrastructure and support facilities. The Principal, Campus Director, and Office superintendent monitor the quality of maintenance of infrastructure and equipment. The in-charges of the equipment frequently examine them for timely maintenance and repairs to ensure performance and accuracy. Lab equipment is strictly inspected by lab assistants before the commencement of

practical classes and examinations. Users register & logbooks are maintained and the Instruments are used within the proximity of teachers. Maintenance of funds procured from the Government and other sources are utilized for the upkeep of specified items. The maintenance expenses that are not specified above are met by the Management.

Electrically sensitive equipment is provided with necessary backup to ensure steady functioning and to safeguard against voltage fluctuations. In case of disruption in power supply, the diesel generator functions as the substitute source.

The classrooms are well maintained. Departments maintain department libraries with proper stock and issue registers. The Browsing Centre with ten computers in the Library is accessible to students during working hours.

The College has a System Administrator to oversee the maintenance of the Computer Systems. External agencies are called for any repair beyond the system administrator's scope.

All Sports amenities are under the in-charge of the Director of Physical Education. A sports room houses sports utilities. Time is allotted to students for using Gymnasium. The maintenance of the Courts is done regularly.

Maintenance and utilization of library resources are done strictly following the library rules.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://spcputtur.ac.in/aminites/physical-infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

643

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

70

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://spcputtur.ac.in/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1582

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1582

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

74

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

163

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

05

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

98

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

By bringing life to campus, the Students' Council aims to provide a forum for the student community to identify and utilize their strengths, talents, and passions. This will help to prepare them

for responsible leadership roles in the future through meaningful, synergistic, and long-lasting learning experiences. The Students' Council is formed using a hybrid approach that combines democratic election and open selection. The Council convenes regular meetings to discuss important problems and concerns and to plan its activities.

The Student Council officers, who are fundamental participants in the Institute's student-level administrative operations, serve as a conduit for the representation and involvement of students. As associate members, the office bearers of various co-curricular and extracurricular associations work together with the faculty conveners to plan, organize, and carry out activities, events, and programmes specific to their associations. The Class Representatives serve as Advisory members and take a special interest in coordinating with the regular activities of the college and council by seeking class participation. The President of the Student Council represents the student community and participates as an Advisory Member of the IQAC.

Opportunities provided to represent and assume leadership roles as student conveners of fests/competitions/conferences/seminars/special events, etc. This prepares them for leadership ability, organizing events, teamwork, execution skills, etc. Welfare Committees and such mandatory Statutory Cells/Committees where their presence is required.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/student-council
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

51

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association - St Philomena College was formed on September 26, 1980, to establish longterm relationships between the Institute and its graduates. The association has been instrumental in the Institution's progress and accomplishments. The Executive Committee of the Association meets six times a year to conduct business on behalf of the Association while the Annual General Body meeting occurs annually. It was operating systematically, but as an unregistered organization until recently. Keeping in mind the emotional links that bind alumni to their alma mater and to put its functioning in more formal terms, it was recently registered under the Societies Act as "AASPC" with Reg No. DRDK/SOR/159/2022-2023. This effort undoubtedly raises the enthusiasm of the Association and provides a new outlook for its functioning. It is worth mentioning that many of the alumni of the Institution have achieved national and international success in their chosen fields. The Alumni contribute in the following ways: When the need arises, the Association assists the Institution by providing human resources, financial backing, technological solutions, physical infrastructure, and administrative support. The President of the Alumni Association and the Industry representative member who is also an alumnus, represent the Advisory Members of IQAC. Contribution in the capacities of Members of the Governing Council, heads of departments, faculty, and administrative staff at the Institution.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/aaspc
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Mission statement of the Institution overtly examines the social and economic setup of the society focusing on issues such as equality, access, justice, and entitlement. Education for all and the needy is the premise on which the institution has been functioning. Access to education for young men and women has been and is being provided to minimize the social and class divide which is the need of the hour. The weightage given to the holistic development of the students finds expression in the outstanding outcome attained over the years. The curriculum has been enriched through value-added programs to enhance language, technical, and life skills thereby promoting global competencies among the students. The student admission policy has inclusiveness as its core objective. Mentoring, counseling, freeships, and scholarships are the parts of the mechanism to realize the stated objectives. The Institution strives to promote among the students graduate attributes and virtues such as faithfulness, cooperation, and unity. Efforts are made to sensitize the students about social ailments and environmental issues through value-added courses and extension activities.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/the-management/governing-body-cbe
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Participative Management

The Institution promotes the culture of participative management. The Top Management is the CBE, and the Bishop of Mangalore Diocese is its President. A senior education expert functions as its Secretary. There is a Local Managing Committee that plays a significant role in the day-to-day functioning of the Institution. The routine administration is in the hands of the Principal who functions with a fair deal of autonomy. The Management adopts the policy of devolution of power and responsibility among the Principal, Vice-Principal, Deans, HoDs, and those in charge of various units. They play a subsidiary role with the freedom to act independently towards the attainment of the stated objectives of the Institution.

Decentralization

The Managing Committee is the apex decision-making body which involves in planning and executing the policies relating to the academic and non-academic matters of the Institution. It makes the required budgetary allocation and financial management.

The Principal is charged with the administration of routine activities and human resources. He is involved in academic planning, implementation of the plan, efficient delivery of curriculum, campus discipline, evaluation process, and student performance. He convenes the meetings of different units of the Institution to evaluate the activities on the campus and ensures that they are in tune with the stated Mission. He delegates powers to other officials such as Deans, Heads of Departments, and coordinators to ensure smooth and systematized governance.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/the-management/governing-body-cbe
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution is governed by a three-tiered governance system. The Governing Council of The Catholic Board of Education, which is headed by the President and includes the Vice-President, Secretary, Joint Secretary, Treasurer, and other members, is at the top layer of the management hierarchy and is responsible for formulating policies and making strategic decisions for the group of institutions. A Local Management Committee, headed by the Correspondent and other members, is involved in the Institution's strategic and tactical planning at the intermediate level. The Principal is the administrative head of the institution who is in charge of expressing the mission to achieve the vision of the Institution and managing day-to-day operations.

The Governing Council of the Institution has prepared a Perspective Plan for five years commencing in the academic year 2021-22 and ending in the academic year 2025-26, taking into account the quality indicators of seven NAAC-defined criteria. The input of all stakeholders, their expectations, management policies, and the Institution's goals and objectives serve as the foundation for the development of the perspective plan.

The major aspects considered in this perspective plan are :

- Curricular Aspects
- Augmentation of Infrastructure and Learning Resources
- Qualitative Strengthening of Existing Programmes
- Strengthening of Innovations in Teacher's Quality
- Research, Consultancy, and Extension
- Student Support and Progression

The perspective plan is posted on the website and is implemented promptly.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://spcputtur.ac.in/perspective-plan-and-deployment
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Managing Committee is the policy-making body with powers to formulate policies related to admission, academic program, staff recruitment, and infrastructure development. It meets often to review and evaluate the academic progress administrative process and the activities of the Institution. The committee makes budgetary allocations and ensures transparency in financial transactions. The Principal convenes the meetings of the members of the Academic Council and the IQAC to formulate an action plan relating to curricular, co-curricular, and extra-curricular activities at the Institutional level. The HoDs involve the other members of the department to formulate the action plans of the subject departments. The Conveners of various functional units such as the Admission Committee, Library Committee, Examination Committee, Sports & Games Committee, NSS, NCC, Rovers & Rangers, Research and IP Cell, Student Council, Grievance Redressal Cell, Internal Compliance Cell, Anti-Ragging Cell, Equal Opportunity Cell, Alumni Association, Career Guidance, and Placement Cell, and twenty-five other Cells, Committees, and various departmental associations prepare their action plans and submit them to the IQAC. The action plans prepared at different levels are integrated into the institutional strategic plan by the Academic Council chaired by the Principal after obtaining the necessary approval from the Management.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/statutes/policy-statement/code-of-conduct-hand-book
Link to Organogram of the institution webpage	https://spcputtur.ac.in/the-management/organogram-of-the-institution
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures in place for teaching and non-teaching staff:

- There are several types of leaves available, such as CL/EL/SCL/ML/OOD/RH, and so on.
- Permission to leave campus for emergencies or departmental work.
- Benefits of PF/Gratuity/ESI as per Government regulations.
- Annual increments and incentive increments for teaching staff who qualify with NET/SLET/M.Phil/Ph.D.
- Financial assistance in the form of TA and reimbursement of registration fees for participation in seminars/conferences/workshops.
- Staff enrichment and empowerment through in-house professional development and administrative training

programs.

- Privilege to use institutional facilities for professional and personal development, such as computers/printers/reprographics/internet/multigyms, and College grounds.
- Independent/shared staff rooms, together with other basic facilities
- Common staff room with adequate restrooms, drinking water, WiFi Internet, sofas, and a TV.
- Spacious parking lot guarded by full-time security personnel and CCTV surveillance.
- Food at subsidized rates in canteen and hostels
- The separate reading room at the library
- Assistance in obtaining higher/additional degrees.
- Healthcare benefits through Fr Patrao Hospital
- Appreciation/recognition of staff who have achieved distinctions/awards.
- Allowances for participation in official work/duties.
- "Zero Tolerance Policy" and CCTV surveillance to ensure the safety and security of staff
- Opportunity to earn supplement income by participating in university examinations.
- Residential facility for the staff.
- Staff Mutual Benefit Fund to provide loan facilities to the needy
- Paid maternity leave.
- The children of the employees are provided with course fee concessions.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/assets/policy/welfare-policy.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

37

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

96

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

96

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The success of an institution depends on the quality of its staff. The institution, therefore, has in place an effective mechanism of a performance appraisal system for both teaching and non-teaching staff. For the smooth conduct of a string of multiple activities, various committees/associations/cells are formed. Senior members of the staff are in charge of the units as Directors/Conveners, who submit an appraisal of the activities organized under their guidance to the HoI. Thus, a clear picture of the activities, their effectiveness, and their usefulness emerge at the macro level when the appraisal of all the activities is consolidated. The HoDs make the appraisal of the activities of their respective subject departments, a detailed account of which is submitted to the HoI. Moreover, self-appraisal forms are supplied to the individual teachers and the members of non-teaching staff to obtain information about several aspects of their individual roles which are furnished to the HoI. Student feedback on the teachers and the non-teaching staff is obtained on an annual basis. Thus, the HoI has in his hand all the details of the activities and the individuals of the institution which are reviewed at the Local Managing Committee meetings. In a way, the appraisal is the SWOT analysis based on which a new policy perspective emerges.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/assets/policy/PERFORMANCE-APPRAISAL-.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has made it a policy to employ the available financial sources optimally. The Local Management Committee monitors the mobilization and the utilization of the financial resources. Budgeting is an essential part of institutional financial management which is aimed at plugging the pilferage of funds. As per the data obtained from the departments and the various units of the institution concerning the financial and physical requirements a budget is prepared every year. Expenditure is limited to the confines of the budgetary allocation. The HoI monitors the financial activities on a regular basis. A detailed account of the income and expenditure is presented to the Committee which approves the head of expenditure with a stamp of approval from the Correspondent, the Head of the Local Managing Committee. All the accounts are subject to internal and external audits.

Internal and External audit:

The accounts are audited every year. M/S Gonsalves & Nayak, Reg. No. 8003, Kodialbail, Mangaluru, Karnataka 575003 is the official auditor of St Philomena College.

The external auditing by the Department of Collegiate Education.

Reports and proper books of accounts have been kept at the office

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has made it a policy to employ the available financial sources optimally. The Local Management Committee monitors the mobilization and utilization of financial resources. Budgeting is an essential part of institutional financial management which is aimed at plugging the pilferage of funds. As per the data obtained from the departments and the various units of the institution concerning the financial and physical requirements a budget is prepared every year. Expenditure is limited to the confines of the budgetary allocation. The HoI monitors the financial activities on a regular basis. A detailed account of the income and expenditure is presented to the Committee which approves the head of expenditure with a stamp of approval from the Correspondent, the Head of the Local Managing Committee. All the accounts are subject to internal and external audits.

The Management of the Institution conducts a SWOC analysis with the help of IQAC which brings to the fore issues demanding prioritized attention. These issues are addressed by preparing a short-term plan along the lines of an annual plan. The available financial resources in an academic year are allocated to add physical infrastructure such as classrooms. Provision is also made in the budget for buying new equipment for the laboratories, technical gadgets, teaching aids, library resources, and sports materials.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/assets/policy/PERFORMANCE-APPRAISAL-.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Quality Assurance Framework of the institution has been developed to assure academic standards and enhance the quality of education. It underlines the institution's commitment to excellence and improvement. The core of the framework is a systematic approach to reach well-defined academic standards, help the students to reach the standards, and the manner by which the institution delivers on the commitments. For operationalizing the framework The participation of stakeholders is ensured Systematic feedback for improvement is collected, analyzed, and used Quality benchmarking standards are referred Academic and professional experts are consulted for decision making Views of students are sought on specific development

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/feedback
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution's internal quality assurance mechanisms are aligned with the requirements of the regulatory authority - Mangalore University. The institution complies with the University's stipulations concerning the academic calendar, curriculum, teacher quality, student admission norms, working days, student attendance, internal assessment mechanism, physical infrastructure, learning resources, student support, etc. Guidelines have been laid down on the teaching-learning process. Subject teachers maintain student attendance registers, teacher

diaries, teaching plans, and other relevant records. The HoDs inspect the documents on a day-to-day basis. The IQAC is charged with the responsibility of reviewing the process and hence it inspects the document, interacts with the subject teachers, and takes stock of the situation. Shortcomings/problems in the teaching-learning process are discussed with the HoI and measures are initiated for redemption. The IQAC has evolved a method of interaction and review to realize quality enhancement and sustenance. Quality enhancement exercises such as technology-backed teaching-learning, training for teacher development, enrichment courses and job-oriented programs, innovativeness, and enriched learning experience for the students are the areas of focus.

File Description	Documents
Paste link for additional information	https://spcputtur.ac.in/feedback
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://spcputtur.ac.in/annual-reports
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Promotion of gender equity

The Institution ensures fairness and justice in the distribution of benefits and responsibilities between women and men. It has a strong ethical work culture that values diversity and inclusion. Individuals of all genders, races, castes, colors, creeds, languages, religions, political or other beliefs, national or social origin, property, birth, or other position are given equal opportunity. Equity leads to equality. To guarantee that, strategies and measures to compensate for historical and societal disadvantages of women that hinder women and men from competing on level playing fields are in place. Safety, security, and well-being, as well as gender equity and a positive work environment, are the Institution's top priorities.

Measures initiated by the Institution for the promotion of gender equity are:

- Providing equal opportunities for men and women in the hiring process,
- Providing equal opportunity for women in positions of leadership, such as HoDs, Class Advisers, and Functional Unit Conveners
- Female students are given fairness in leadership roles in areas such as the Students Council, Functional Units, Class Representatives, and other organizational bodies of activities.
- Female students are treated equally to their male counterparts when they are chosen to represent the institution in various levels of competitions, training programs, and engagements.
- The curriculum component of a number of courses includes gender equity and sensitization topics
- Hostel accommodations for female students are adequate and secure.
- Female students enjoy equal access to all academic, sports, and cultural facilities at the campus.

File Description	Documents
Annual gender sensitization action plan	https://spcputtur.ac.in/assets/aqar21-22/7.1.1--1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://spcputtur.ac.in/assets/aqar21-22/7.1.1-2.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

While a clean and green campus is at the core of day-to-day functioning, the college has developed a comprehensive and efficient waste management mechanism. The College is committed to realizing "zero waste" and practices the philosophy of "reduce-reuse-recycle."

Solid waste: The solid waste on the campus primarily comprises reading & writing material, fallen leaves, worn-out sports materials, remnants of edible items, and unusable teaching aids. The waste is not allowed to litter around. The wet and dry waste is collected separately for which large bins are placed at different vantage points. Containers to collect solid waste are made available in all the classrooms and at student gathering points The College has a letter of understanding with the city municipal corporation Puttur, according to which the personnel from the Corporation visit the college at regular intervals to collect and dispose of the waste.

Liquid waste: The College adheres to a strict protocol for liquid waste disposal on its campus. The wastewater is managed through a proper sewage system. The reusable water is being used for gardening purposes.

E-waste: To manage e-waste the college has a letter of understanding with Souza Computers Puttur. The electronic devices that cease to be functional are deposited at a safe place temporarily, from where M/S Sousa Electronics collects e-waste generated, and the same is disposed of in an eco-friendly manner.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The student admission policy has inclusiveness as its core objective. All deserving eligible candidates, regardless of caste/creed/religion/gender/economic state, are admitted. Opportunities are provided to students of various categories, according to statutory regulations. Wheelchairs/ramps/classroom shifts are all available to accommodate divyangjan candidates. Tutorial classes/orientation sessions/motivational discourses help the students inculcate essential life skills that promote social harmony/religious tolerance/individual well-being. Statutory Cells/Committees work to protect the campus population by promoting tolerance and harmony and eliminating vulnerability. These units are well-balanced with participation from each category. The Institution celebrates the birthdays of prominent people, national festivals, and commemorative days in order to foster an inclusive environment by bringing students and teachers from various backgrounds together on a single platform. Cultural and Linguistic units organize a variety of activities to educate staff and students about linguistic diversity. The Annual Magazine of the Institution and Wallboard Magazines serve as a platform for students to publish their work in a variety of national and regional languages. Furthermore, there are no restrictions on staff and students using their regional languages on campus for communication purposes. Linguistic harmony is promoted this way. Village visits/field visits/community camps, and other outreach programs aimed at promoting communal/socio-economic harmony. Staff and student engagement in blood donation camps is a testament to campus individuals' commitment to a social cause.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The values, rights, duties, and responsibilities of citizens are covered in-depth in a few compulsory courses for students in Semesters I through IV. Uniforms have been made mandatory to create a sense of equality among the students. The national anthem, which reflects a nation's tradition, history, and beliefs, is played at the conclusion of each institutional activity. To encourage national integration, the state anthem is played in the mornings of the first and last working days of the week. The Institution promotes community and national development by ensuring student participation in extension and outreach activities centered on community development and environmental issues through the participation of members of NSS/NCC/ Rovers & Rangers/Social Work departments. Awareness programs and rallies on drug and substance addiction, the COVID-19 pandemic, health and wellness, fitness, environmental protection, and government initiatives, to name a few, are organised so that campus individuals are aware of their duties and responsibilities in nation-building. On commemoration days, the institution organizes events to educate students and staff about constitutional duties in addition to civil rights, duties, and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://spcputtur.ac.in/assets/agar21-22/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

B. Any 3 of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution strives to teach moral principles and ethical standards to young people in order to mold their character and prepare them to be responsible citizens of a progressive nation. Conscious of its responsibility in instilling a sense of patriotism, national unity, and communal harmony, the Institution conducts meaningful celebrations on national and international days, as well as actively commemorates events and festivals. By doing so, the Institution promotes tolerance, communal peace, and inclusivity among students and staff.

The following days of national and international significance are meaningfully Page 65/78 15-05-2023 09:05:25 Self Study Report of ST PHILOMENA COLLEGE observed in the Institution. National Youth Day National Voters' Day Republic Day International Mathrabhasha Diwas NCC DAY National Science Day International Women's Day National Consumer's Day Birth Anniversary of Dr B R Ambedkar World Environment Day International Yoga Day Kargil Vijay Diwas Philomena Feast- Patron of the Institution National Library Day Independence Day Sadbhvana Diwas World Sanskrit Day Quit India Movement Celebration National Sport's DAY Teacher's Day Hindi Diwas NSS Day National Blood Donor Day Gandhi Jayanthi Rashtriya Ekta Diwas / National Unity Day Karnataka Rajyotsava Diwali

Celebration (Boys Hostel) Diwali Celebration (Girls Hostel)
 National Press Day Constitution Day Institution's Founder's Day
 National Mathematics Day Christmas Eve Celebration World
 Population Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Practice: 1

Title of the Practice: Democracy in Practice

Objectives of the Practice

The establishment of student councils has a significant impact on the student population. Student Council offers a democratic setting for students to discuss issues that matter to them and carry out projects that will benefit the Institution and the larger community. Students can speak up and contribute to their Institutions. Giving them the chance to voice their opinions on matters that concern them in the Institution is crucial. Their input and encouragement to participate actively in advancing the Institution's goals and objectives are equally crucial. Hence, the Institution is promoting the practice of establishing a structured Students Council.

Practice: 2

Title of the Practice: Write and Publish

Objectives of the Practice

Literary programs are devoted to discovering students' potential

as effective writers and are capable of developing their cutting-edge skills. It attempts to improve the literary abilities of students as well as their logical thinking, sense of interest, and capability to talk with confidence. Additionally, it provides an opportunity to develop their literary abilities and learn to enjoy various genres of literature.

File Description	Documents
Best practices in the Institutional website	https://spcputtur.ac.in/best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. Lab-to-Land Initiative:

The institution's goal is to make science accessible to everyone, including students and the general public. One such effort is astronomy-related activities.

a) A subject that piques curiosity and inspires fantasy is astronomy. The frontier of scientific understanding of the cosmos is rapidly growing. To prevent ignorance and superstition, the different celestial occurrences that are intertwined with daily life need to have a scientific explanation.

Under the auspices of the St. Philomena Amateur Astronomical Club (SPAAC), the Institution is sponsoring events about astronomy.

With innumerable stars in a distinct pattern, the cloudless, starry night sky is a sight to behold. SPAAC regularly organizes the Skywatch program using a 6" aperture reflecting astronomical telescope. The appearance of comets, sunspots, meteor showers, solar and lunar eclipses, planetary occultation, and many other astronomical events are interesting to watch and study. Activities with this aim have been carried out by SPAAC in collaboration with other amateur astronomy clubs in the area and the Pilikula Regional Science Center, Mangalore.

) Science exhibitions with working and artifact models at schools and gram panchayaths from the Science departments with the

involvement of teachers and students and full financial support from the Institution itself is another example of the Institution's commitment to educating future generations and the general public about science.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Infrastructure modernization
- Upgrading IT facilities.
- To transform the Institution into an Autonomous Institution.
- Implementing NEP 2020 in line with its spirit and preparing the Institution to offer Honors Degrees.
- Establishing an Innovation and Incubation Centre.
- Establishing additional partnerships with businesses and academia for research and placements.
- Introducing new professionals and on-demand programs such as BCA in Artificial Intelligence and add-on courses
- Strengthening the Placement and Training Cell with a specialized human resources unit that trains students for employment in government and corporate sectors.
- Establishing a Campus-wide Wi-Fi Networking