



Composition of IQAC

Sl. No.	Name	Designation
1	Rev. Dr Antony Prakash Monteiro	Principal - Chairman
2	Dr Malini K Mr. Vinayachandra	IQAC Coordinator IQAC Co-Coordinator
3	Very Rev. Fr Lawrence Mascarenhas	Management Representative:
4	Dr P S Krishna Kumar Ganesh Bhat K Dr Vijayakumar M Dr K Chandrashekar Pushpa N Fr Stany Pinto Dr Radhakrishna Gowda V Abdul Rahman G	Faculty Faculty Faculty Faculty Faculty Faculty Faculty Faculty Faculty
5	John Monteiro	Administrative Staff
6	Paul Herald Mascarenhas A Jagajeevandas Rai Student Council President (UG) Student Representative (PG)	Representatives of Local Society Alumni Students
7	Jagannath Kamath Michael D Souza John D Souza	Employer Industrialists Stakeholders

23-08-2023

Principal

No.SPC/IQAC/23-24 /M1/Dt 28th August 2023

To

The Members

IQAC

St Philomena College Puttur

Members of the IQAC are hereby informed to attend the meeting on 30/8/2023 to discuss about the items placed in the agenda.

Agenda:

1. Welcoming the IQAC members
2. Action plan regarding the Academic year 2023-24
3. Any other matter with the permission of the chair.

IQAC Coordinator

Principal

Copy to:

- i) Very Rev Fr. Lawrence Mascarenhas Management Representative
- ii) Principal's Office
- iii) IQAC
- iv) Convener's of the Criteria I, II, III, IV, V, VI, VII
- v) Mr. John Monteiro Administrative Staff
- vi) Paul Herald Mascarenhas Representatives of Local Society
- vii) A. J. Rai AASPC- Alumni Association

Meeting Type	Regular IQAC Meeting No 2023-24 M1
Date & Time	30/8/2023 & 3pm
Place	IQAC

ATTENDANCE

Sl. No	Name	Designation	Signature
1	Rev. Dr Antony Prakash Monteiro	Principal - Chairman	
2	Dr A P Radhakrishna	IQAC Co-ordinator	
3	Mr. Ganesh Bhat K	Convener Criteria II	
4	Dr P S Krishnakumar	Convener Criteria I	
5	Dr K Chandrashekar	Convener Criteria VI	
6	Dr Radhakrishna Gowda	Convener Criteria VII	
7	Dr K Malini	IQAC Coordinator	
	Mr. Vinayachandra	IQAC Co Coordinator	
8	Ms. Geetha Poornima	Member, Criteria V	
9	Ms. Pushpa N	Member, Criteria III	
10	Mr. Abdul Rahiman	Member, Criteria VI	
11	Thejaswi Bhat	Member, Criteria IV	
12	Paul Herald Mascarenhas	Member, Management	

Principal

Members Present:

Members Present Name	Signature
Dr A. P. Monteiro.	APM
Ganesh Bhat K	KBhat
Fr. Stanley Pinto	SP
Dr K Chandrashekhar	KCS
Paul Herald	PH
Dr Radhakrishna Gonde	RG
Vinayachandran	VCH
Thiyani Bhat K.	TB
Abdul Rahman G	ARG
Dr P. S. Krishna Kumar	PKK
Dr Vijayakumar M	VKM
PREMALATHA K.	PK
Dr. K. MALINI	KM

Approval of Agenda:

Agenda:

1. Submitting AQAR report
2. Discussion on implementation of NEP
3. Staff development program
4. Any other matter with the permission of the Chair

Approval of Minutes of Meeting of IQAC held on 22nd August 2023.

The Minutes of the previous IQAC meeting held on 22.7.2023 was placed for the approval.

Resolution: The minutes of the meeting were confirmed and approved.

The action taken report on the recommendation of the previous IQAC meeting was placed for approval.

Student induction Programme	It was resolved to conduct SIP
Orientation Programme	It was resolved to conduct Orientation Programme for newly recruited Staff members

Resolution: ATR was approved.

Proceedings of the Meeting:

- Vice Principal and Former IQAC Co Ordinator welcomed the members of the Staff.
- Principal appreciated the contribution of Dr AP Radhakrishna to IQAC and officially announced the appointment of Dr K Malini as new IQAC coordinator and Prof Vinayachandra as Co Coordinator.
- Dr K Malini thanked the Principal for entrusting the new duty and requested the members present to cooperate and coordinate with the IQAC.
- Deliberations of the meeting were initiated by the Principal, the Chairperson of the meeting.
- As per agenda the IQAC coordinator presented the plan of action. Principal gave few inputs to modify the plan of action. IQAC coordinator agreed to do the same.
- IQAC coordinator requested the conveners to allot metric wise duty to their respective criteria and informed about the meetings of criterion members will be called in due course of time.

Any other matter:

- Discussed the discipline in the College
- More activities by the functional units
- Discussed about the infrastructure developments of the College

Resolution:

- Resolved to conduct value-based classes and celebrate Days with National importance.
- Resolved in the meeting to have criteria meetings in connection with AQAR Resolved to have the review of the AQAR prepared.

Adjournment:

With the vote of thanks by the IQAC coordinator, the meeting was concluded at 4.30 pm

The following IQAC meeting will take place in the month of November's first 4.10.23

Minutes submitted by: Dr. K. Malini, Coordinator, IQAC

Minutes approved by: Dr Chandrashekar Associate Professor, Department of Physics.

To

The Members

IQAC

St Philomena College Puttur

Members of the IQAC are hereby informed to attend the meeting on 4/10/2023 to discuss about the items placed in the agenda.

Agenda:

4. Review of the Criterion wise meeting
5. Any other matter with the permission of the chair.

IQAC Coordinator

Principal

Copy to:

- viii) Very Rev Fr. Lawrence Mascarenhas Management Representative
- ix) Principal's Office
- x) IQAC
- xi) Convener's of the Criteria I, II, III, IV, V, VI, VII
- xii) Mr. John Monteiro Administrative Staff
- xiii) Paul Herald Mascarenhas Representatives of Local Society
- xiv) A. J. Rai AASPC- Alumni Association

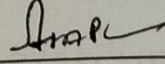
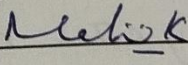
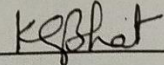
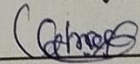

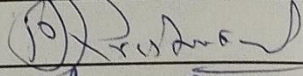
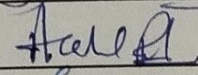
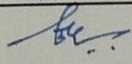
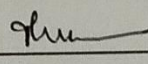
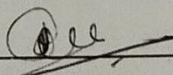
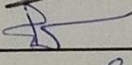
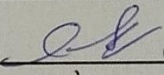
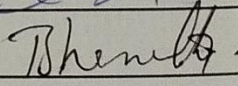
Meeting Type	Regular IQAC Meeting 2023-24 M 2
Date & Time	4.10.2023
Place	IQAC

ATTENDANCE

Sl. No	Name	Designation	Signature
1.	Rev. Dr Antony Prakash Monteiro	Principal - Chairman	
2.	Dr A P Radhakrishna	Vice principal	
3.	Mr. Ganesh Bhat K	Vice Principal & Convener Criteria II	
4.	Dr P S Krishnakumar	Convener Criteria I	
5.	Dr K Chandrashekar	Convener Criteria VI	
6.	Dr Radhakrishna Gowda	Convener Criteria VII	
7.	Dr K Malini	IQAC Coordinator	
8.	Mr. Vinayachandra	IQAC Co Coordinator	
9.	Mr. Abhishek Suvarna	Member, Criteria IV	
10.	Ms. Pushpa N	Member, Criteria V	
11.	Mr. Abdul Rahiman	Member, Criteria VI	
12.	Thejaswi Bhat	Member, Criteria IV	
13.	Paul Herald Mascarenhas	Member, Management	

Principal

Members Present:

Members Present Name	Signature
Dr. A.P. Monteiro	
Dr. K. MALINI	
Ganesh Bhat K	
Vijayachandrabha	
Dr. Vijayakumar. M.	
Dr. P. S. Krishna Kumar	
Abdul Rahman. M	
Thyagvi Bhat K.	
Dr. Pankaj Mohan Gouda V	
John Monteiro (OFFICE)	
Pushpa. M	
Dr. K Chandrashekar	
Bhuvanesh S. Rai	

Approval of Agenda:

Agenda:

1. Review of the Criterion wise meeting
2. Any other matter with the permission of the chair.

Approval of Minutes of Meeting of IQAC held on 30th August 2023.

The Minutes of the previous IQAC meeting held on 30.7.2023 was placed for the approval.

Resolution: The minutes of the meeting were confirmed and approved.

The action taken report on the recommendation of the previous IQAC meeting was placed for approval.

Celebration of days of National Importance	It was resolved to celebrate the days of National Importance.
Action Plan for the year	It was resolved to conduct programs according to Action plan given by IQAC

Resolution: ATR was approved.

Proceedings of the Meeting:

- IQAC Co Ordinator welcomed the Principal and the members of the IQAC.
- Deliberations of the meeting were initiated by the Principal, the Chairperson of the meeting.
- As per the agenda Criterion Conveners briefed the house regarding the steps taken for the preparation AQAR. Observations were put forth by the conveners. Accordingly, Metric wise work distribution to the staff has been done though in some of the Criteria are facing shortage of members. Criterion VII convener Dr Radhakrishna requested IQAC to convene a meeting to discuss about “Best Practices.”
- Principal informed the members about College going for the autonomous status and the work is on the verge of completion.
- Principal insisted the staff to take up Research.
- Discussion on Academic audit was held. Framing up of modalities was given to Criteria II Convener.
- Principal informed the house about different employability courses given by Department of Computer science and the Department of Business management which resulted increase in student strength and as per records the intake of first year student’s strength has risen to 570.

Any other matter:

- Discussed the discipline in the College
- More activities by the functional units
- Discussed about the infrastructure developments of the College

Resolution:

- Resolved to have more Research work.
- Resolved in the meeting to have criteria meetings in connection with AQAR Resolved to have the review of the AQAR prepared.

Adjournment

With the vote of thanks by the IQAC coordinator, the meeting was concluded at 4.30 pm

The following IQAC meeting will take place in the month of November's first 17.10.23

Minutes submitted by: Dr. K. Malini, Coordinator, IQAC

Minutes approved by: Dr Radhakrishna Gowda Associate Professor, Department of BBA.



SPC/IQAC/M3/Dt 15th October 2023

To

The Members

IQAC

St Philomena College Puttur

Members of the IQAC are hereby informed to attend the meeting on 17/10/2023 to discuss about the items placed in the agenda.

Agenda:

6. Awareness Programme on ISO 9001: 2015 Certification
7. Any other matter with the permission of the chair.

IQAC Coordinator

Principal

Copy to:

- xv) Very Rev Fr. Lawrence Mascarenhas Management Representative
- xvi) Principal's Office
- xvii) IQAC
- xviii) Convener's of the Criteria I, II, III, IV, V, VI, VII
- xix) Mr. John Monteiro Administrative Staff
- xx) Paul Herald Mascarenhas Representatives of Local Society
- xxi) A. J. Rai AASPC- Alumni Association

Meeting Type	Regular IQAC Meeting 2023-24 M 3
Date & Time	17.10.2023
Place	IQAC

ATTENDANCE

Sl. No	Name	Designation	Signature
1	Rev. Dr Antony Prakash Monteiro	Principal - Chairman	
2	Dr A P Radhakrishna	IQAC Co-Ordinator	
3	Mr. Ganesh Bhat K	Convener Criteria II	
4	Dr P S Krishnakumar	Convener Criteria I	
5	Dr K Chandrashekar	Convener Criteria VI	
6	Dr Radhakrishna Gowda	Convener Criteria VII	
7	Dr K Malini	IQAC Coordinator	
	Mr. Vinayachandra	IQAC Co Coordinator	
8	Dr. Vijayakumar	Covener, Criteria III	
9	Ms. Pushpa N	Member, Criteria V	
10	Mr. Abdul Rahiman	Member, Criteria VI	
11	Thejaswi Bhat	Member, Criteria IV	
12	Paul Herald Mascarenhas	Member, Management	

Principal

Members Present:

Members Present Name	Signature
Dr Antony Prakash Mouteno	Antony
Ganesh Bhat K	KBhat
Dr Vijayakumar. M.	MK
Dr P. S. Krishna Kumar	P. S. Krishna
Thijawoi Bhat K.	Thijawoi
Abdu Rahuman. G	Abdu Rahuman
Abhishek Sivanne	Abhishek
Dr Radhakrishna Gonde. v	Radhakrishna
Dr K Chandrashekar	K Chandrashekar
PUSHPA .N	PUSHPA
Vinayachandha	Vinayachandha
Dr. K. MARINI	Dr. K. MARINI

Approval of Agenda:

Agenda:

3. Awareness Programme on ISO 9001: 2015 Certification
4. Any other matter with the permission of the chair.

Approval of Minutes of Meeting of IQAC held on 4th October 2023.

The Minutes of the previous IQAC meeting held on 4.10.2023 was placed for the approval.

Resolution: The minutes of the meeting were confirmed and approved.

The action taken report on the recommendation of the previous IQAC meeting was placed for approval.

Metric wise Data collection	It was resolved to collect the Data from the respective Departments.
Submission of Data	It was resolved to submit the data by December2023

Resolution: ATR was approved.

Proceedings of the Meeting:

- The Resource person Mr. Santhosh gave an elaborate session on ISO certification. He explained there will be 5 stages of Audit Stage 1-Implementation Stage 2- Internal Audit & Management Review Stage 3- Continual audit stage 4- Improvan audit Stage 5- Surveillance Annual Audit.
- To handle audit the following suggestions were given (i) Not to Panic (ii) Admit mistakes (iii) Offer evidences (iv) give clarifications patiently

Any other matter:

- Discussed the discipline in the College
- Discussed about the infrastructure developments of the College

Resolution:

- Resolved to collect the data required for ISO.
- Resolved to have the review of the AQAR prepared.

Adjournment

With the vote of thanks by the IQAC coordinator, the meeting was concluded at 4.30 pm

The following IQAC meeting will take place in the month of November first 8.11.23

Minutes submitted by: Dr. K. Malini, Coordinator, IQAC

Minutes approved by: Mr. Thejaswi Bhat Department of Commerce.